Ardleigh and Dedham Parishes Benefice

Minutes of St Mary's Ardleigh PCC Meeting Thursday 26 January 2023 at 1930hrs held at Highfield, Fox Street, Ardleigh

In attendance:

- Chair: Martin West (MW)
- Members: Susan Carne (SC) Richard Culley (RC) Christina Volkmann (CV) Rosemary Kleingeld (RK)

Apologies: None

Agenda Item	Minutes	Action			
1	Prayers Meeting began with prayer				
2	In attendance - see above				
3	Apologies for absence - see above				
4	Conflicts of interest - none declared.				
5	Minutes of last Meeting 1 December 2022 were approved after a spelling correction and then signed by the Chair				
6	 Matters Arising: 6) Spare chairs: these are now being used at the main table at the west end and SC is sticking felt under the legs to make them easier to move. The folding ones are a little unstable. 9 (b). Susan has updated our planning document for Remembrance Sunday. As the gate will be unlocked the Brownies could line up and process from Ardleigh Court. 9 (e) To correct spelling of the Revd Kirsty Emerson 				
7	Safeguarding policy review. RC has done two tests. Deb needs certificates from all PCC members but has to send the information round. SC will send a list of people.	SC			
8	APCM Dedham has set a date for their meeting of 16 April. Therefore all reports including ours will be needed for printing mid-March. As to setting our own date we would like to do this after completing our service planning. This year we would like to aim for a meeting after the 11.00 am service followed by a bring and shared lunch.				
9					

We thought we should set a maxi		
	mum advisory word count of 200 words. All draft nesday 15 February. Reports needed are:	
Fabric – MW and RC School – MW to email Amanda. S Head for an update on the curren still church supported but finance		MW SC MW SC
Bells – MW to check with David C Children & Families. Caroline is c H&S – MW/ SC	Culham our lead for Family and Children's work	SC
Safeguarding – MW/SC PCC Report MW Finance – Sara		MW/ CV
Pastoral/Friendship – Pat. Christi Evangelism – Christine Mingay		MW CV
Deanery Synod – CV will discuss Flowers – Rita and Sue Hulbert RK will do a report on cleaning/lo Café Craft Group	king up/maintenance/volunteer requests	RK SC SC
10 Elections at APCM PCC members. We need more. E They need to be on Electoral Roll be re-elected. Both church wardens remain in p	h Representation rules we need to elect a new	
11 Lent course : Hope Explored runa and CV are attending.	s for 2 more weeks on Thursday evening – SC	
12 Living in Love and Faith Documents are available online. February for approval of the Arch	This is to go before the General Synod in bishops' recent recommendation.	
something where St Mary's could	y 7 May. Following discussion we felt it was not be involved. At the Jubilee one we changed the no one of significant from the village joined it.	
than spending. We noted that new have a huge effect on finances. S our finances and we need to go o	o end December noting that incomings are lower at year's gas and electricity prices increases will Busan suggested preparing a layman's guide to over these carefully especially as the PCC has to CM. We will have an extra PCC meeting on e, 7.30	ALL
15 Resourcing ministry		
going to change to Wedness	.ittle Steps. Thursday pm is not popular so Caroline is day 1.30 -3pm or Thursday 10.30 to 12am. And link it service. The café plans are on hold until Spring.	
below. We discussed BCP we the format was changed he	ented an update following last week's meeting, see which is liked as a service but RC commented that if would be okay with this. CV suggested we should and the Revd P. Young are working on a new HC	
Ardleigh week 1: 8.00 B	CP followed by 9.30 café church.	
Week 2: 9.30 All	Together	

	Week 3:	9.30 HC (new format)			
	Week 4:	9.30 All Together			
	Week 5. 11.00 or 9.30 joint Benefice HC. Phillip to be asked if 9.30 would make it difficult for him				
	Dedham:	Weeks 2 and 4 HC at 11.00			
C)	CV presented a Deanery synod agenda for next meeting 7 February which she is going to. SC suggested churchwardens might also attend.				
D)	School. As discussed under (9)				
E)	Fabric. David Culham is having discussions about bats in the tower prior to his bell faculty application.MW working on faculty for yews in churchyard. SC has had a quote for removing them which MW should submit to PC.				
F)	Utility bills o	charges to be discussed on 6 February.			
G)	Cleaning and locking rotas have been done by RK and all is on track.				
H)	H) H&S. Fire risk assessment safety check to be done: nothing has changed but SC and MW will have a walk round to check – we are looking at cost of fire resistant curtains. For the café, stewards need to make sure that there is a clear passage between the tables to the West door exit. First aid box just checked by SC and RK. We discussed first aid training in church, MW to talk about it to PC in case they wish to join in as we are a community church.				
	rresponde stingle service	ence. The Children's Society have sent thanks for our donation from e.			
vacuum		be carried out in church on Tuesday 7 February. RC to bring in his should check laptop in vestry drawer Also fan heaters and Amanda's an.			
Designa	ited flag flying	g dates to be checked by SC			
18 . Da	te of next	PCC meetings:			
Monday 6 February 7.30 at Highfield (Accounts meeting)					
Wednes	day 8 March '	7.30 at Highfield			
19. Clos	sing prayer				
Meeting	g closed at 21.	30pm			