

Ardleigh and Dedham Parishes

Annual Reports 2018-2019



Annual Parochial Church Meetings

do come along and be part of them

Ardleigh Saturday, 27th April at 10.30am, Ardleigh Church
starting with a light breakfast

Dedham Sunday, 28th April at 11am, Dedham Church
with a bring and share lunch afterwards

*May the God of hope fill you with all joy and peace as you trust in him,
so that you may overflow with hope by the power of the Holy Spirit*

Romans chapter 15 verse 13

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Encouragements this past year.....

Sunday @3 goes from strength to strength

with 15 families and 25 children involved

Inviting the Holy Spirit into my life has been life changing

The warm welcome that I received when I first came here

at a tough time in my life

Alpha

Great to see new families coming along

Our joint activities in the parishes

More authenticity

Rise n Shine

Baptisms

Ardleigh Christians Together

Church at Boot

Children & families

Holiday club

Bible teaching

Reaching out events like the music festival

Festival attendance e.g. Remembrance

Courses

Home groups

Parish Magazine

Gift day response

Co-op using the Duchy Barn

Ardleigh Flower Festival

Essex Rose Lunches and Friendship group

Work in our Schools

Vicar's Report for the Benefice

It's a real privilege whenever I receive an enquiry from a family requesting a baptism for their son or daughter. At our first meeting I normally show them a short DVD which includes these words

‘...It's likely you want your baby baptised because you think that Christianity is good thing and that it offers **hope and purpose** in a mixed up world...’

I'm sure we agree that Christianity does bring us hope and purpose. The occasion of our annual report and meetings gives us the opportunity to celebrate the ministry and mission of our churches which I believe really do bring hope and purpose in a mixed up world.

If you look around the world and our own country, hope seems to be in short supply. Where is the hope in our world? Extreme violence such as the recent shooting in New Zealand, knife crime, uncertainty over Brexit drain our hope in the future.

What hope can we offer as Christians?

A future hope – the hope of resurrection – this is our Easter time message. A story of death, love and resurrection. This Easter week we are joined by Father Oswin from the *Community of the Resurrection* in Leeds. This Community moved lock stock and barrel from leafy Oxfordshire in 1898 to serve that poor industrial area, a place needing hope and compassion. They still serve there and across the world today, bringing news of and demonstrating God's resurrection power. There will be lots of opportunities this Easter time to hear about their story and be inspired by it. Bringing this hope involved sacrifice, just as Jesus' sacrifice on the cross bought forgiveness and hope.

Perhaps we will be called to make a sacrifice to bring hope to others in the year ahead?

On Easter Sunday we will be given the opportunity to renew our baptismal vows. We are invited to renew our commitment to serve God and neighbour:

Will you continue in the apostles' teaching and fellowship,
in the breaking of bread, and in the prayers?

With the help of God, I will.

Will you persevere in resisting evil,
and, whenever you fall into sin, repent and return to the Lord?

With the help of God, I will.

Will you proclaim by word and example
the good news of God in Christ?

With the help of God, I will.

Will you seek and serve Christ in all people,
loving your neighbour as yourself?

With the help of God, I will.

Will you acknowledge Christ's authority over human society,
by prayer for the world and its leaders,
by defending the weak, and by seeking peace and justice?
With the help of God, I will.

A holistic hope

I believe that the church is a unique and irreplaceable community – someone has said that the **local church is the hope of the world.**

We offer hope in a holistic way as we seek to follow the **Anglican 5 Marks of Mission** that we have explored this year together. It's my hope that these 5 marks will increasingly shape our ministry and mission in the years ahead:

<p>Tell -To proclaim the Good News of the Kingdom Teach -To teach, baptise and nurture new believers Tend-To respond to human need by loving service Transform-To seek to transform unjust structures of society, to challenge violence of every kind and to pursue peace and reconciliation Treasure- To strive to safeguard the integrity of creation and sustain and renew the life of the earth</p>
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I think that our mission is stronger in some of these areas than others. What do you think? I hope we can explore this together over the next year.

A foundation on the bible

St Paul writes: *May the God of hope fill you with all joy and peace as you trust in him, so that you may overflow with hope by the power of the Holy Spirit*

Romans chapter 15 verse 13

I hope we would all agree that our hope is in God, Father, Son and Holy Spirit but where do we learn about God? Earlier in the chapter Paul has reminded his hearers that it is scripture that teaches us about the God of hope:

For everything that was written in the past was written to teach us, so that through the endurance taught in the Scriptures and the encouragement they provide we might have hope

Romans chapter 15 verse 4

If we study and meditate on the bible (*for how to - listen to the sermons in our Spiritual Practices series*) then it will help us to endure all that life throws at us, give us encouragement, and increase our hope and our joyful persistence.

Now that's really good news. This is why for me it's as important to read the bible as anything else I read. The newspaper or blog may form my prayers for this mixed up world, but it's the bible and stories of Christians across the world that give me hope. Reading the accounts of all that has been happening in our churches gives me hope.

So, may we together celebrate the Resurrection hope this Easter-time

★ LET'S ★ CELEBRATE ★ As we read these reports and gather for our annual meetings we can give thanks for all that has been achieved by the sacrifice of time and money, compassion and energy, in the service of God.

Our high profile events have been successful in their different ways, the Ardleigh Flower Festival which raised over £4000, the Dedham Music Weekend, our Christmas services attended by over 1,000 people and the Alpha course this spring to name but a few.

But let's not forget the blessing that is brought to so many by our 'ordinary' events, the regular week by week opportunities for worship and fellowship, made possible by the often unseen servant hearted sacrifices made by so many people.

We give our thanks to all the ministry team, the PCCs and all who serve in our churches.

I look forward to seeing you on 27th and 28th April.

St Mary's Ardleigh

2018 Annual Report and Accounts

for the Parochial Church Council of St Mary the Virgin, Ardleigh

The draft accounts within this report were approved by the PCC at its meeting on

16th February 2019

1. Aim and purposes

St Mary's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Antony Wilson, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of St Mary's Church.

OUR PARISH VISION

Our vision is to make Jesus Christ the foundation of our lives through worship, sacraments, house groups, witness, personal prayer and Bible study and to make the Gospel the standard for our conduct. We aim to extend lay involvement in ministry by training leaders to structure and develop the children's youth, pastoral care and evangelism ministries. We need to reach out in the community and to Our Lord Jesus Christ for renewal in the fellowship.

2. Objectives and activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Mary's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we try to enable ordinary people to live out their faith as part of our parish community through:

- a. Regular public worship, open to all
- b. The provision of sacred space for worship, personal prayer and contemplation
- c. Pastoral work, including visiting the sick and the bereaved
- d. The teaching of Christianity through sermons, courses and small groups
- e. The taking of religious assemblies in schools and pastoral and evangelist work with children and families
- f. Working with ecumenical partners in the village

3. Achievements and performance

a. Regular public worship for all

Sunday Services

The PCC is keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. The service pattern established in 2018 has been consolidated. 8 o'clock services are normally held in the Lady Chapel which is proving to be a more intimate and welcoming context for this smaller service. A new addition has been the monthly [Sunday@3](#) service which has been very successful – see later report.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We have celebrated 3 baptisms and 4 weddings and held 8 funerals in our church this year.

Church Membership

The Electoral Roll has been renewed in 2019. Currently there are 21 on the roll, 18 are residents and 3 are non-residents.

Music in worship

We are very grateful for the ministry of Geoffrey Boyle and Gregory Frostick, who have played the organ for us at our Sunday services. We currently do not have a choir but the Remembrance Day Service was a moving occasion when we were blessed by the choir from Manningtree School.

Bell Ringers

It has been just over 2 years that I have been the tower captain at Ardleigh and I am pleased to say that Ardleigh has a good number of ringers to be called upon. We usually ring the eight bells on a Sunday. During the last 3 months, Ardleigh have introduced a Friday evening beginners evening for adults and teens so that they can improve on their skills, some of which have progressed from the Ardleigh school "funky Friday ringers" which is still going very well. On the Friday we have 3 or 4 promising adult ringers. We still share the Tuesday evening practice with Langham every other Tuesday, Ardleigh being the second Tuesday of the month. Ardleigh is also very popular for peal ringers (a peal is 5040 changes and usually lasts 3 hours non-stop ringing) recently we had a visitor who has rung over 5000 peals – that's a lot of standing! The highest number however is over 7000 peals.

We have a very good band for weddings and funerals although the bells are half muffled for funerals, a solemn time but the bells do create a pleasant sound. If we have any interest from people who would like to learn, you don't have to be strong and it would take about 4/5 hours to handle the bell safely and to go solo, from then on there are thousands of methods to learn. It is a terrific hobby.

Robert Barrell, Tower Captain Ardleigh Ringers

Flowers in Church

Members:

Sue Hulbert, Rita Randall, Diane Arnold and Elaine Brewster.

We have been decorating the Church for Easter, Harvest, Remembrance Day and Christmas. Thank you to the members for all their hard work and commitment throughout the year.

Sue Hulbert and Rita Randall make sure that the flowers are presented in the Church as appropriate each week and are kept watered and well maintained.

Sadly one of our members, Lynn Askham, died in August. Lynn started helping with the organisation of the Flower Festival but unfortunately never did her flowers appear in the end result. The Flower Festival itself was a success, the fundraising events before the Festival raised money to enable us to buy some of the flowers needed and the Flower Festival, held over four days in October, raised a good sum of money through donations for the Church fund. The Church looked amazing and smelt lovely and there were some very complimentary messages from visitors. I would like to thank everyone involved with the Flower Festival for the successful outcome.

Sue Hulbert and Rita Randall went into Ardleigh Primary School again this year to talk to the year 6 pupils about Church flowers and Flower arranging and also guided the pupils in making their own flower arrangements to take home.

Sue Hulbert

Stewards

The following people have served as welcome stewards over the course of the year. We are grateful to them for their practical support of the running of our services.

Sue Browne Richard Culley Christine Mingay David Wright David Barnard	Robin Hill Barbara Hill Elaine Brewster Helen Fontaine Tony Windsor Martin West
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b. The provision of sacred space for worship, personal prayer and contemplation

St Mary's Church

An important part of the PCCs responsibility is to maintain the fabric of the church so that it is open to all for public worship and private prayer.

Fabric Report

We are grateful to all who help to maintain the fabric of our church. David Barnard is always on hand to help with minor repairs. Helen Fontaine and her team keep the church looking so beautifully clean. Thank you to all those who came to our Big Clean during the year.

David Barnard has been getting quotes to carry out the priority repairs identified in the 2015 Quinquennial. We plan to complete these works in 2019.

We obtained a faculty for a new external noticeboard and for the placing of a memorial plaque in memory of Michael Simmonds.

We are grateful for the continued support of the Parish Council who maintain the churchyard with any works needed to trees, and with grass cutting. The Parish Council also take responsibility for the maintenance of the clock.

Our much awaited heating project finally started in November, following the promise of a grant from a local trust. Sadly it had to be stopped almost immediately as asbestos was found under the floor. A full under floor inspection and air safety test were carried out and quotes received for the removal of the asbestos.

Our problems were compounded by the collapse of our heating contractor, Lindsey Installations, resulting in the likely loss of a sizeable deposit payment made to them.

At this time the PCC is exploring whether our insurance will help to cover the cost of removing the asbestos. We have been successful in gaining some further grants towards the cost of the asbestos removal. We hope that this will take place in 2019, with the installation of gas into the church preceding the installation of heating with a new contractor later in 2019.

The PCC explored the possibility of selling the painting 'Christ Blessing the Children' but following instructions from the Diocese are looking to re-hang it in the church.

We believe that the church would really benefit from a Friends of St Mary's and hope that someone will come forward to start the process of creating such a group.

Antony Wilson

c. Pastoral work, including visiting the sick and the bereaved

Pastoral and Bereavement Ministry

This ministry was given a boost in 2018 with the training programme organised in March by Sue McKinney aided by Christine Frost. Ardleigh Christians from other churches joined us. Since then helpers have visited the bereaved at home and encouraged them to attend the Friendship coffee mornings as well as attending church. Home pastoral visits are also carried out as the need arises. This small group is at the core of the caring mission and ministry of the church but each of us has the same ministry among our neighbours.

Evangelism

The most significant evangelism in our lives is Christ as we meet others on our daily frontline. Evangelism crosses all boundaries and in 2018 it was a joy to have a formal agreement to establish ACT or Ardleigh Christians Together. From that began the shared services and the outreach to the people at the Ardleigh Boot Sale. To begin the aim of The Church at the Boot is to establish a quiet Christian presence at the stall with offers of pastoral help to the visitors, who approach us for a chat. The stall is attractive with a colourful banner and booklets and small items to give away. There is an opportunity to write down requests for prayer and a list of services in all the churches to hand out as requested. As nothing lasting will be achieved without seeking God in prayer, each month on the second Wednesday of the month, Ardleigh Christian Fellowship meets at the Methodist Church. Prayers for evangelism are also included at the weekly Evening Prayer in the church at 5 pm each Thursday.

Christine Mingay

Friendship Group

Another year has gone by and people are still pleased to come to have coffee, cake, a chat and friendship which is a pleasure to see. Some friends have moved on and new people have joined us. Average number each week is 15. We have celebrated Burn's Night with Haggis, kindly made by Walter. Pancakes near to Lent. In the summer, we went to Beth Chatto Gardens for a meal and some people visited the gardens. At Christmas, we had an enjoyable meal at Acorn Village, where we were made very welcome. We now meet twice monthly on the second and fourth Tuesday in the month. Due to the church heating problems and cold weather, we were invited to meet at the Methodist Hall, which was very welcome. The donations for coffee and cake I gave to Russell towards his heating bill. New people are always welcome. Do come along.

Pat Newton

d. The teaching of Christianity through sermons, courses and small groups

We are grateful to Merv, Christine, Richard and others who have faithfully preached from the Bible during last year.

Several small groups have met in homes throughout the year and have provided fellowship, bible discussion and prayer for those who have attended.

We have journeyed through several different preaching series over the course of the year: *E100 – Essential 100 readings as we journeyed through the bible from Genesis to Revelation, The Five Marks of Mission, James, Genesis and most recent Spiritual Practices during Lent; alongside the teaching at festivals and the liturgical calendar.*

We joined with churches across the country in *Thy Kingdom Come* initiative at Pentecost.

Alpha took place for the first time in January and has been very successful in helping those who have wanted to explore their faith. Over 30 people have gathered at the Duchy Barn in Dedham for the 15 week course at lunch and evening, including a day exploring the Holy Spirit. Many have continued with the Discipleship Explored course.

Shape was a well-received course that helped people to explore how the combination of their Spiritual Gifts, Hearts desire, Abilities, Personality and Experience can equip us for service in God's kingdom.

There have been several prayer station initiatives through the year, and we are grateful to Sue McKinney and Carol Mitson for their work creating these for congregation and visitors, our 'Monday to Friday' congregation.

Lent began with a Quiet morning in Dedham Church, organised by Sue and Carol, which gave a number of people the chance to make the best use of this time of preparation.

e. Taking of religious assemblies and work with children and families.

Rev Antony and Amanda Watts lead assemblies nearly every week. Amanda organises the programme with the Headteacher.

Ardleigh School

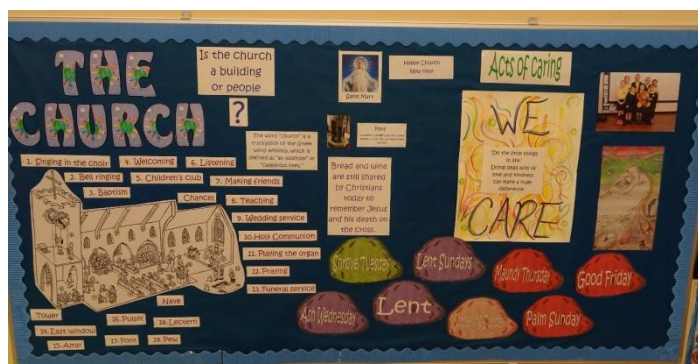
Amanda Watts writes: I have had another varied year working with children in Ardleigh. I remain a Co-opted Governor at the school. Our themes for Collective Worship for the past year have been the Christian Values of Respect, Perseverance and Forgiveness.



The school attended the Church for many services where each class presented some work, which related to the occasion. Each time the Church is packed. The year 6's lead with the readings.



At their Easter Service, the year 6's read the Easter Story and year 5 and 6 showed their art work of the Stations of the Cross, which was then displayed in the Church. The school also held a Harvest service and attended Remembrance Sunday where a child laid a wreath in remembrance.



The school also held their own act of remembrance in Church. The children had focused on different aspects of World War 1 to commemorate 100 years since the end of the war, which led to a poignant and respectful service. The names of servicemen from the local community who sadly died in the line of duty during World War 1 were read out.

At the end of the Autumn term the school held their Christingle service where again the year 6's read the Christmas Story with dignity.

Year 6s continue to attend bell-ringing lessons at the church as part of their Ardleigh Community Award and have been thoroughly enjoying this experience. ADD club, Ardleigh Discovery Detectives, continues to meet weekly. Children continue to take an active part in Collective Worship as well as enhancing the school environment. They help maintain a flower bed by the entrance with a Christian theme as well as two Easter Gardens. In the summer their meetings were held in the Peace garden where there are Christian symbols, for example cross fish, sheep, crook and a rainbow. On the back fence there are some “big questions” that some of the children would ask God. Open the Box, which is an after-school club, ran for the Summer and Autumn term. The box contains a story and activities, crafts and games. We explored bible stories in a fun and memorable way. They always had some art work to take home so they could retell the story to their families.

The Children’s corner is under review at the moment due to the ongoing heating project. But there has been a bright low table where the children can colour and play games. There have been bright displays in church of colouring competitions from Ardleigh St Mary’s School, Ardleigh Preschool and Orchard Barns.



On Good Friday Easter Garden making and other Easter activities took place. Children designed their own gardens, having a sad area with the tomb in and a happy area with flowers in. There were lots of chocolate and hot cross buns. The children also had a stone hunt around the village looking for special stones to take to the Easter Day service.

Christmas Eve saw the Nativity and Christingle Service. We gave out 100 Christingles creating cherished memories. Adults and children enjoyed the special warmth from the lit candles and the joy of the Christmas story. We listened to a story from Moravia, dating back to 1747 where the Christingle may have originated from. Some children acted out the scenes. £205 was raised for the Children’s Society from the retiring collection.



“All Age Worship”, in St Mary’s Church, has developed over the year. Sunday at 3 commenced. Here is a nine-year-old’s view of Sunday at 3.

Sunday at 3

On the third Sunday of each month Amanda Watts & her team run a Sunday afternoon gathering from 3pm, for about an hour. This event is held at St Mary's Church Ardleigh.

Once you come in you will see there are at least 4 or 5 tables with different activities including arts, crafts, puzzles and quizzes. First, we either sit on the carpet or in the pews. Here we listen to a story using toys and things to help tell the story. The children are usually involved with the story telling, if they want to take part. The story will have a meaning that is to do with the activities. We then go to the activities.

We then get together again and see if we can remember the story. We sing some songs and learn the actions to go along with the words. Amanda then asks "what have I forgotten?" and we all shout "the refreshments". For the refreshments we have tea, juice, biscuits and cakes.

I like coming as I enjoy the activities and listening to the stories and making new friends, maybe you will meet someone with the same name as you?

I hope you can come.



This All Age Worship compliments Rise n' Shine and Revive@5 which are held in Dedham. I would like to say thank you to all who helped with the Children's work, from Sunday at 3, Easter Garden making, Nativity and Christingle Service, to making our refreshments to keeping the books and games area tidy. Thank you. The children are a delight to work with and come up with amazing challenging questions. Again, I look forward to the coming year.

Amanda Watts

f. Working with ecumenical partners

Deanery Synod

One member of the PCC sits on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church.

Deanery Synod Report

The deanery synod meets 3 times each calendar year in February, May and October with newly elected members joining on 1st June. The meetings are free for anyone to attend but only members have the legal responsibility and the right to vote. In May, Wrabness hosted the first meeting and invited a speaker. She shared with us the social needs of children in our diocese and explained how the Children's Society works to address the issues raised. The parish of Dedham hosted our next meeting in October where representatives of the 13 parishes shared encouraging signs of developing ministries and growth.

The final meeting in February 2019 was in the hall at Little Bentley Church. The Dean of Colchester, Revd Paul Norrington, came to speak to us about implementing our deanery plan

for our mission and ministry unit. The new unit or partnership will encourage engagement from the bottom up releasing the laity into their ministries as we reach out to the people around us with the good news of God's love and the saving grace of Jesus Christ. Parishes are encouraged to recognise and respect the unique character of each parish and to help one another with their strengths. In this way we continue the ongoing process of transforming presence began in 2011.

Christine Mingay - Ardleigh PCC Representative

Ardleigh Christians Together

Background

The Ardleigh Fellowship group started in May 2016, meeting on the second Wednesday of each month in the Methodist Church Hall. People from the three main denominations in Ardleigh attended. Emphasis was on Bible study, praise and prayer. During one meeting, the focus came clearly onto the Great Commission, Matthew 28. Those present were inspired to think about reaching out, and to look outwards for opportunities to provide ministry.

This resulted in the formation of Ardleigh Christians Together, a group of mainly three denominations, Anglican, Catholic and Methodist working together with a shared faith and desire to reach out with gospel truth to the people of Ardleigh and surrounding area. A constitution was agreed - see the five main objectives. Public liability insurance was also put in place. Various initial suggestions were made:

Church at the Boot.

Resulting from the initiative and request of James Blyth, proprietor of the Ardleigh car boot weekly event held on Sunday mornings. The first ACT team was present on 22nd July, 2018 and for most weeks until 4th November, a team was on site. This was usually from 8am to 12 noon. It is best described as a prayerful presence ministry which has resulted in various contacts and requests. A team member log has been kept each week - see summary. During a meeting with James Blyth, he confirmed his ongoing support for this ministry. The new season starts again in March 2019.

Our vision for 2019 is shaped by the verse - Matthew 9:36 *'When He saw the crowds, He had compassion on them, because they were harassed and helpless, like sheep without a shepherd.'*



Church at Boot flowers given out on Mothering Sunday

Parish Visiting

Cards were printed to be dropped through the doors of Ardleigh residents, with a concept of we are listening to you, is there any way that we can help you? What do you think our village most needs? Three teams of two persons have done some limited visiting, by delivering the cards then doing a door knock follow up within two weeks. This has been done with Parish Council knowledge and support. Currently, this ministry requires more teams and needs to determine what it is hoping to achieve.

Litter picking

The first organised litter pick took place on 13th October 2018. The Parish Council and TDC provided litter pickers, hoops and bags, with subsequent disposal of the collected waste. Roalco and SRC donated some hi-vis jackets. Over 20 bags of litter were collected, plus car parts, an old bike and other items, by the 9 volunteers.

Joint services

Three evening services have now been held (2018/2019) in the Methodist Church, and each has been well attended. It is proposed to hold three services each year in May/June, Oct/Nov and Feb/March. The next service is at Pentecost, 9th June 2019, 6pm.

The denominations share the responsibilities of teaching, preaching, prayer ministry and organising. There is fellowship after each service with light refreshments.

A combined Remembrance Day service was held at St Marys, Ardleigh on 11th November 2018.

Russell Newsom

4. Financial review

Treasurers Report for the year ending 31 December 2018

Introduction

This is my twelfth report as treasurer. I would like to thank David Wright and his team in ensuring that the weekly collections are banked timely with supporting documentation prepared on a timely basis and my wife in completing the book-keeping. David is a key and invaluable member of the team and his support this past year has been greatly appreciated.

I also offer my thanks to all those who have donated cash and given their time to organise and support fund raising activities.

Finally, I thank Mr Phipps for his role as Independent Examiner of the accounts for the year to 31 December 2018.

Overview and Operating Statement

I refer to the operating statement as it is important to communicate the financial results for the year ended 31 December 2018.

To provide clarity and transparency in respect of the Finances of the Church Accounts, the Funds are clearly classified as disclosed in the Statement of Assets with comparatives. Robust financial management principles have continued to be applied.

The reporting format for the year has been restructured to simplify the results reporting and to enable a good understanding of the issues faced by the PCC and Congregation.

For the year, expenses have decreased by 3% from £27,917 to £26,955. Income has increased by 30% from £22,901 to £29,874 leaving an operating surplus of £2,919 for the year ended 31 December 2018 (Deficit £5,016: 31.12.17). The operating result for the year reflects a decrease in the Parish Share payable to £9,087 for the year (2017: £11,630).

GENERAL FUND

Income

Voluntary Income

Total Income has increased by 30% to £ 29,874 (2017 £22,901). Voluntary income has increased by 25% with Gift Aided Giving increasing by 28% to £5,869 (2017 £4,597). It is important to note that the level of comparable Total Income for the year ending 31 December 2007 was £46,000. It will be challenging to raise the level of income to these levels but clearly as a congregation we need to take active steps to achieve this aim.

Activities for generating funds

Proceeds from the music festival held at Dedham increased by 15% to £396.

Donations

Donations increased by 27% to £6,675 with general donations increasing by 128% to £3,277.

Donations from the Roman Catholic community amount to £3,360 (2017 £3,434) per annum.

Income from Church Activities

There have been four weddings (2017 Nil) and twelve funerals (2017- 6) and net income increased to £4,324.

Income from Investments

This income amounts to £1,099 and is still at historic low levels.

EXPENSES

Ministry and Administrative Expenses

Ministry expenses have increased by 14% to £6,989 with Secretarial increasing by 17% to £1,340.

Church Running costs

This has increased by 7% to £9,130 and comprise mainly non-discretionary spend.

Parish Giving

This is in relation to a donation to Beacon House.

Parish Share

The Parish Fee for the year to 31 December 2018 amount to £7,462 (2017; £11,004) and assigned fees paid to the Chelmsford Board of Finance (CBoF) amount to £1,625 and both these total £9,087.

The Parish Share is by far the biggest single expenditure of the PCC. The Parish share was paid in full for 2015 and 2016 and amounted to £10,272 and £10,376 respectively. However, following the reorganisation in the Harwich Deanery in 2017 a new cost allocation basis was implemented, and this resulted in the Parish share for 2017 increasing to £30k, decreasing to £20k for 2018 with a further proposed reduction to £11k for 2019. The decrease in the Parish share for 2019 has resulted from further challenges to the new basis. However, it has been pointed out to the CBoF that the Parish share for an adjoining comparable Parish was £8,280 for 2017 and £9,097 for 2018 and as a result a working group has been established by the CBoF to investigate the differences.

Movements in other funds

GENERAL FUND- Non- operational items

The flower festival held in October raised net income amounting to £4,434 (Gross Income before expenses and including Gift Aid: £ 5,122) and has been utilised to partially offset General Fund deficits arising from the previous two years.

A claim for Gift Aid Tax refund was made on-line in March 2018 for £2,716 including interest receivable of £2.97 with the refund settled in the same month. In addition, Tax recoveries under the Small Gift Aid Scheme for the tax years 2015/2016, 2016/2017 and 2017/2018 amounting to £1,249, £920 and £1,119 was made and received. The total tax recovered amounted to £6,004 for the year.

FABRIC FUND

A Cash Endowment amounting to £50,000 was received by the PCC during the year and this has enabled the PCC to approve the installation of a Gas Central Heating System. Expenses amounting to £23,672 were incurred but unfortunately, the Gas Heating Company went into administration. In addition, asbestos was discovered in the church when preliminary heating works commenced.

The PCC has agreed to remove the asbestos and obtain new quotations for the installation of the Gas central heating system including the Gas connection to mains Gas. The PCC has secured additional funding from local entities and in addition plan to seek top up funding from the Parish Congregation.

Overall Funds at 31 December 2018

The closing cash balance of the Total Funds amount to £203,349 a decrease of £35,788 from 31st December 2017.

Conclusion

The Parish share is the single largest item that St Mary's needs to fund and for the year to 31st December 2018 amounted to £9,087. As with all expenses, the outgoings are funded through the General Fund-Revenue Account.

The PCC is taking active steps to ensure the Parish Share for 2019 onwards is calculated on a fair, just and consistent basis, in the light of the implementation of a new basis taking effect from 1 January 2017.

Francis Perera ACA
Treasurer

A copy of the Full Accounts can be found on the website, at the back of church, or by emailing the Parish Office.

Independent examiner's report to the PCC of St Mary the Virgin, Ardleigh

I report on the accounts of the PCC for the year ended December 2018.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

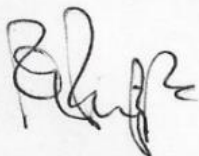
Basis of Independent Examiners Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s. 130 of the 2011 Act: or
 - to prepare accounts, which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr R J Phipps ACMA, PGCE
181 Eastwood drive
Colchester

6 March 2019

5. Reserves policy

The PCC will be drawing up a Policy for its Reserves in 2019.

6. Funds held as custodian trustees on behalf of others

There are no funds held on behalf of others

7. Plans for future periods

PCC objectives for the current year

To explore the Anglican 5 marks of mission to help us understand our purpose as a church

To develop links with Dedham Parish

To develop ecumenical links within the village

To complete the faculty paperwork for sharing the church with the RC congregation

To complete the project to install new heating in the church

To raise levels of voluntary giving to support our ministry and mission

8. Risk management

Health and Safety

Regular six monthly meetings have taken place throughout the year and with the assistance of Ian Young and others, the church now has relevant signs and safety notices for cleaning equipment and first aid equipment.

Claire Arculus

The PCC does not currently have an overall Risk Management Policy - it will be working in 2019 to identify areas of risk and ways to mitigate that risk, using the guidance from the Charity Commission.

Safeguarding

Since taking the role as Safeguarding representative in July 2018, the register has been maintained and is now fully up to date, the process has been reviewed and all dates diarised for updates to certification/training. The register and data are stored securely on dropbox, accessible by the Vicar and parish office only. DBS applications are now requested on line and ID checks carried out at the time of application to the Diocese. This has been in place for a few months and has been running smoothly with no problems.

Charlotte Parker

9. Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary's the membership of the PCC consists of the incumbent (vicar), churchwardens and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

PCC Report

The PCC meet every two months in the Vicarage and cover a number of agenda items. The main areas discussed at every meeting include:

- Finance and Stewardship
- Services
- Mission
- Pastoral Care
- Churchwarden Duties
- Children and Young People
- Social and Fundraising
- Safeguarding
- Health and Safety
- Fabric
- Communications
- Deanery updates

Other items are discussed as and when they arise and for which are necessary for discussion and approval by the PCC.

PCC Membership

Incumbent The Reverend Antony Wilson (Vicar)

Churchwardens

None

Elected members and date of election

Francis Perera (Treasurer) APCM 2018

Richard Culley APCM 2018

Barbara Hill APCM 2017

Christine Mingay (Deanery Synod) APCM 2018

Martin West APCM 2018

Ian Young (Vice Chair) APCM 2018, *resigned November 2018*

Sue Browne co-opted September 2018

Clerk: Charlotte Parker - from June 2018

Administrative information

St Mary's Church is situated in The Street, Ardleigh, CO7 7LD. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is The Parishes Office, The Assembly Rooms, Dedham CO7 6HJ.

The Parishes Office Report

The office opening hours continue to be Tuesdays 9am to 11am and Thursdays 11am to 1pm. As Parishes Administrator and Volunteers Coordinator, I continue with all of the office administration for both Dedham and Ardleigh churches but also oversee the management of GDPR and health and safety for all church buildings. *Claire Arculus*

Communications

Church Chimes is our in house newsheet produced every other week.

Facebook – posts are made on the Ardleigh Village site from time to time.

Ardleigh Advertiser Monthly information is sent to advertise services and events.

Website

The new website dedham-and-ardleigh-parishes.org.uk was launched in June 2017. The website uses the Churchinfo platform which is based on a Content Management System which allows site administrators to update site pages without any programming skills.

Features include a media section where sermons and other audio files, such as the Dedham lecture are stored, a Contact Form which visitors to the site can use to contact the Parish Office, a detailed church calendar which can be printed or sent to a mobile calendar application and a useful site search option. In 2018 additions have been made to the site, including sections on Safeguarding, Data protection and the Alpha Course.

In 2018 there have been 126,000 Page Requests, i.e the number of web pages requested by visitors to the web site. The average monthly figure is over 10,000. As far as site visitor location is concerned, the site statistics shows that the USA has the highest number of page requests followed by the UK and then Germany. The breakdown of the Page requests by website area shows that Articles received 43,240 requests, Calendar 14,357 and Media 15,082.

John Goldsborough

ANNUAL PAROCHIAL CHURCH MEETING
ST MARY'S CHURCH, ARDLEIGH
MINUTES OF THE MEETING HELD ON Sunday, 29 April 2018

Chair: The Revd Antony Wilson

(1) ANNUAL MEETING OF PARISHIONERS AGENDA

1. Minutes of the Annual Meeting of Parishioners on Sunday 9 April 2017. Approval as an accurate record was proposed by Christine Mingay and seconded by John Culley. All were agreed.
2. Elections of Churchwardens for the ecclesiastical parish. There were no nominations and Antony stressed the importance of making an appointment.
3. There were no other matters of general parish concern, or items to be referred to the PCC.

(2) ANNUAL PAROCHIAL CHURCH MEETING AGENDA

1. Opening prayer.
2. Apologies for absence were received from Rita Randall.
3. No Tellers were appointed for this meeting.
4. Minutes of last year's Annual Parochial Church Meeting were examined..
5. David Barnard proposed and Richard Culley seconded the Adoption of those Minutes as an accurate record. All were agreed.
6. There were no Matters Arising.
7. Electoral Roll officer for last year was Elizabeth MacGregor. The number on roll was 33.
8. PCC Annual report was given by Martin West. The PCC met 8 times during the year together with an open meeting for members on the electoral roll to discuss service patterns. In the year we discussed appropriate clergy dress, purchased new NIV pew bibles, a new A and M hymn book, introduced a new service booklet and discussed a code of conduct for PCC members. We approved a baptismal policy, an activity plan for working with children and a safeguarding statement. Also agreed were policies on the marriage of divorcees and the internment of ashes. We have organized two organists and repaired and retuned the organ.
9. Our treasurer, Francis Perera, gave his financial report and presented accounts for the year. There was an increase in income over the year due to an increase in planned giving including gift aid where we reclaim tax back and also voluntary income. We are looking for the release of funds into the general Fund from the Vicar's Rooms assets which we could use for major projects like the renewal of our heating system. There have been heavy expenses in the work on updating our lighting.

The annual accounts have been examined and audited.

It was proposed by Ian Young and seconded by Sue Browne that the accounts be adopted and all were in agreement.

A proposal to reappoint Mr RJ Phipps as independent examiner for the next year was made by David Wright, seconded by Paul Rawlinson and all were in agreement with this proposal

10. Martin West gave a report on the church fabric including the theft of lead from the North aisle roof – water penetration caused damage to the organ. The lead has been replaced and applied with Smartwater and the organ repaired. Most of the cost was covered by insurance. The South aisle roof has been repaired. The alarm system checked and repaired after damage. Faculties have been applied for to replace the heating system, the church notice board and to fit a changing mat on the toilet wall.

Barbara Hill asked about necessary roof repairs and who was looking after requirements for work to be done following our Quinquennial report.

In response to a question by David Wright, Antony said the cost of the new heating system was estimated to be in the region of £70 – 80,000. 5 contractors have been requested to provide quotations.

11. Antony updated his joint Benefice Report speaking about encouragements over the past year. Apart from ongoing discussions about money and buildings we have been seeing lives transformed by God through confirmations and baptisms. We have had 5 candidates for confirmation recently at Chelmsford Cathedral. Robin Hill mentioned things that had encouraged him recently, like the Alpha course he went to at St John's. Closer to home, we will be further exploring mission and evangelism in our benefice from September as we look at the Anglican 5 Marks of Mission. Helen said we seem to be making more use of St Mary's and noted that on Good Friday it was packed with children and families. David mentioned the Christmas services and Ian said that the Christingle service was superb. Paul said he liked being part of the church community and Martin said that there was a good spirit of co-operation working together to tidy up the mortuary building. Antony spoke about challenge and how we need to think about gaps we as individuals could fill in the life of the church. Amanada's work has been much appreciated with the introduction of Sunday at 3. There's a new course called SHAPE.

In conclusion, we need to take stock of our financial giving to the life of the church, to give thanks for what has happened and what will happen.

12. Deanery Synod. The Harwich Deanery will now be renamed Ministry and Mission Partnership.

13. Elections from those entered on the Electoral Roll of the ecclesiastical parish

a) Deanery Synod representative : Christine Mingay was proposed by Pat, seconded by Sue Browne and all were agreed.

b) P.C.C. representatives. There were 5 nominations: Francis Perera, Martin West, Ian Young, Richard Culley and Helen Fontaine. Barbara Hill proposed and John Culley seconded and all were elected.

Antony thanked Elaine Brewster who is standing down, and Martin who is retiring as PCC secretary.

14. AOB. To discuss a Friends proposal at the next PCC meeting

The meeting ended at 1.30 pm.

P.C.C. MEETING followed.

Present: Antony, Helen, Richard, Ian, Barbara, Francis, Martin

Elections:

- a) Lay-chair. Ian Young. Proposed by David Barnard, seconded by Martin
- b) Secretary. Charlotte Parker. Proposed Martin, seconded by Helen.
- c) Treasurer. Francis Perera. Proposed by Ian, seconded by Richard Culley.
- d) Electoral Roll Officer. Richard Culley. Proposed by Ian, seconded by Helen.
- e) Parish Safeguarding Officer. Ian Young. Proposed by Barbara, seconded by Helen.
- f) No co-opted appointments.

AOB

1. Correspondence about the Vicar's Fund to be discussed at next PCC

2. Contact details – there'll soon be a Church Directory

Next PCC meeting

19 May 2018 at St Mary's at 9.30

St Mary's Church, Ardleigh

AGENDA FOR THE ANNUAL GENERAL MEETING Saturday 27 April 2019

The Annual General Meeting consists of two meetings.

1. The Annual Meeting of Parishioners is open to all persons resident in the ecclesiastical parish of the church, and is for the purpose of electing the Churchwardens of the parish. All residents of the parish whose names are entered on the civil Electoral Roll are entitled to vote.

2. The Annual Parochial Church Meeting (APCM) is open to all persons resident in the ecclesiastical parish and those on its electoral roll. Only those whose names are entered on the Electoral Roll of the parish church may speak or vote. This meeting hears reports on the church's maintenance and work over the past year, receives the examined or audited accounts, and elects an Electoral Roll member to serve as the parish representative on the Deanery Synod, and other members to the Parochial Church Council.

The meetings may be chaired by the Rector or in absentia by the Lay-chair of the PCC.

(1) ANNUAL MEETING OF PARISHIONERS AGENDA

1. Minutes of last year's Annual Meeting of Parishioners.

2. Elections of Churchwardens for the ecclesiastical parish.

Note: The Representation Rules state that nominations for this election must have been received by the Rector before the start of the meeting

3. Any other business of general parish concern, or items those attending may wish to be referred to the PCC.

(2) ANNUAL PAROCHIAL CHURCH MEETING AGENDA

1. Opening prayer.

2. Apologies for absence received. (Not assumed apologies for those noticed to be absent)

3. Appointment of Tellers to count the votes of any elections during the meeting if so required.

4. Minutes of last year's Annual Parochial Church Meeting.

5. Amendments and Adoption of those Minutes as an accurate record.

6. Matters Arising.

7. Electoral Roll report on numbers, additions, deletions. *Electoral Roll Officer*

8. PCC Annual report. Number of meetings, main items of business etc. *Churchwarden*

9. Financial report including: a) report on the financial affairs of the parish church/PCC.

b) the presentation of the examined or audited accounts.

c) proposal for the formal adoption of the accounts.

d) appointment of auditor for the coming year.

10. Churchwardens report to include review of the church fabric, goods and ornaments.
Churchwardens

11. Other verbal reports including joint Benefice Report *Priest in Charge*

12. Deanery Synod report on the past year. *Deanery Synod Representative*

13. Elections from those entered on the Electoral Roll of the ecclesiastical parish

a) Deanery Synod representative

b) P.C.C. representatives

14. Priest in Charge's report to the Benefice

15. Any other business of general parish concern, or items those attending may wish to be referred to the PCC. (please notify Chairman before the meeting)

P.C.C. MEETING The AGM is followed by a short meeting of the P.C.C. to elect:

a) Lay-chair.

b) Secretary.

c) Treasurer.

d) Electoral Roll Officer.

e) Any co-opted appointments.

The meeting may also consider any urgent business that cannot wait until the next full PCC meeting.

St Mary's Dedham

2018 Trustees Annual Report and Accounts

for the Parochial Church Council of St Mary the Virgin, Dedham

Registered charity number 1130860.

The draft accounts within this report were approved by the PCC at its meeting on
14th March 2019

1. Aim and purposes

St Mary's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Antony Wilson, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of St Mary's Church and the Duchy Barn (*through oversight of its Management Committee*).

Church members are encouraged to follow in the footsteps of the earliest Christians who were encouraged by St Peter to: *in your hearts revere Christ as Lord. Always be prepared to give an answer to everyone who asks you to give the reason for the hope that you have. But do this with gentleness and respect (1 Peter 3 verse 15)*

2. Objectives and activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Mary's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- a. Regular public worship, open to all**
- b. The provision of sacred space for worship, personal prayer and contemplation**
- c. Pastoral work, including visiting the sick and the bereaved**
- d. The teaching of Christianity through sermons, courses and small groups**
- e. The taking of religious assemblies in schools**

To facilitate this work, it is important that we maintain the fabric of the Church of St Mary's and the Duchy Barn

3. Achievements and performance

a. Regular public worship for all

Sunday Services

The PCC is keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. The service pattern has remained unchanged through the year, and we continue to provide a wide variety of services through the month – *'something for everyone, every month'*

Monthly pattern				
1 st Sunday	8am Dedham	9.30am Dedham <i>Rise n Shine</i>	I Iam Ardleigh Morning Prayer	5pm Dedham Evensong
2 nd Sunday	8am Ardleigh	9.30am Dedham Holy Communion		
3 rd Sunday	8am Dedham	9.30am Dedham Matins	I Iam Ardleigh The Eucharist	
4 th Sunday	8am Ardleigh	9.30am Dedham Morning Praise		<i>Revive at 5pm at Dedham</i>
5 th Sunday	Joint service		I Iam Ardleigh Morning Worship	

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We have celebrated 8 baptisms and 15 weddings and held 9 funerals in our church this year.

We are grateful to all those who help to run our services, not least our Director of Music, Antony Watson, and the choir; our vergers Gabbie Watson, and service wardens Be Burleigh, Suzanne Woods and Sarah Oakley

Church Membership

As required by Church legislation a full revision of the Electoral Roll has taken place when all members are requested to re-apply. This is constantly updated and there are currently 99 on the Electoral Roll, of whom 72 are residents and 27 non-residents. There was 1 death during the previous year.

Music in Worship

It seems no time at all that I was writing this report a year ago. 2018 was an extremely busy year in the musical life of St Mary's, Dedham, as we seek to provide a broad spectrum of music to suit a variety of service types and styles.

We were extremely busy during 2018 with a hectic schedule of weddings, with the associated planning and practice, and with the choir singing at the majority. The choir has been busy rehearsing on Fridays in term time. The junior choir has been absorbed into the senior choir, as the membership was, at the time, all of secondary school age. We have since welcomed some new young members, and some new adults, and we now rehearse together as one all-age choir, providing leadership for the singing at the majority of monthly services. Revive@5 has flourished musically, with music being led by Millie Watson, with Ben Constable on guitar, and Antony at the piano. *New musicians would be most welcomed, especially a drummer!*

The organ continues to be source of concern, but it is now high on the PCC agenda, and an organ group (commissioned by the PCC) is working extremely hard to look into solutions for options to rebuild/restore or for a digital replacement. We are researching into sources of funding and grants. The PCC have yet to agree a scheme to take the project forward.

My thanks to all those who share the task of musical ministry – especially the loyal membership of the choir, and to those who assist in the privilege of safeguarding the young people that share

this ministry. We are also grateful to our visiting organists and especially to Elizabeth Hopkins who has helped out on several occasions through the year.

This September sees the 20th anniversary of my time as organist here, and I look back with gratitude to those with whom I have worked, as we continue to strive to keep alive the traditions that have served us well, as well as singing a new song to the Lord (Psalm 96).

Antony Watson

Bell Ringing

It had been another busy year for the Dedham bell ringers with many weddings and regular morning services. We are a small band of enthusiastic ringers who don't mind rising early on a Sunday morning to welcome everyone into our lovely church. We are always looking for new ringers so do come along and give us a try. It's a good workout too for those looking to get fit! We ring from 9.05 for around twenty minutes. If you're interested please tel Anne on 07979694058. All welcome!

Anne Lipscomb, Bell Captain

Flowers in Church

The year has passed with the usual activity of decorating the church for Easter, harvest and Christmas. On average, each member is responsible for arranging and refreshing flowers over 9 weeks during the year as well as helping with the main religious festivals and weddings.

There are 2 new member to the group, with two people retiring. There are currently 25 people on the rota.

2018/19 Events

Support was given from the group to assist with the Ardleigh Flower Festival in August and a flower festival is in the process of being planned for Dedham church to cover the period 27th to 30th September. The theme is based around the church itself/artefacts within it and inspiration will be drawn from the windows, altar cloths and the fabric/history of the building. It is planned that donations will be taken at the door, with additional fundraising activities taking place at the same time such as refreshments in church.

Helen Sims

Stewards

During the past year we are grateful to the Stewards who have given their time to welcome people to church on Sundays, receive the offertory and clear up after the service. The following are proposed as stewards for the forthcoming year:

Joan Bunting	Beth Mitchell
Lou Davison	Liz Nickerson
David Druitt	John Reed
Nigel Everett	Liz Reed
Sally Gotelee	Anne Rowledge
Maria Johnston	Jill Strangward
Lucy Marshall	Paula Watkins
Andrew McLaughlan	June Wilson
Leonie McLaughlan	

Guided Church and Tower Tours

Guided Church and Tower tours are offered throughout the year by advance booking either through the tower tours link on the website or by contacting the Parishes office. Advance notice of bookings is required in order to confirm a guide. Our guides are: Phil Erith, Simon Gallup, Roy Laverick and Peter Rowles. Prices for guided tours either ground level or tower tours are £3

per person, £10 per family; or combined tour price of £5 per person, £15 per family. These prices are for both adults and children. The age of children allowed (accompanied by adults) to book on a tower tour is 8 years of age. A total of 55 adults booked on tower tours in 2018. We would like to thank our very dedicated and well-informed tour guides for the time they give to the tours.

b. The provision of sacred space for worship, personal prayer and contemplation

St Mary's Church

An important part of the PCCs responsibility is to maintain the fabric of the church so that it is open to all for public worship and private prayer. Our church is one of the most visited in the Diocese.

Buildings and Fabric Committee

The fabric committee comprises David Jewell, John Reed, Rev. Cannon Mervyn McKinney and Peter Wilson. The committee meet on a regular basis

A new church architect has been appointed—Simon Marks of Purcell.

The committee work from the quinquennial report and assess the priorities of the church. There were no major projects completed in 2018.

Since the beginning of the year, we have awarded a contract for the repair of buttresses and down pipes on the south side of the church with work to be completed in the Autumn, and the path from Royal Square to the front porch of the church has been repaired thanks to a grant from the Friends

The priorities presently identified are as follows:

- Blocked drains need to be cleared
- Hospitality unit—Plans are now being prepared; some restricted funds exist and supported by the Friends
- Accessible toilet—Plans are being prepared for installation in the old Vicar's vestry. Some restricted funds exist and supported by the Friends.
- Stained glass windows—some need to be repaired. Quotes obtained showing a cost of approximately £85k
- Boiler—Parts are now not available because of age. Decision will need to be made regarding replacement.

Peter Wilson, Churchwarden

Church Cleaning and Churchyard Maintenance

Reverend Antony Wilson and the Churchwardens take this opportunity to thank Andrew Hodson for his commitment in continuing to maintain the Church and Churchyard to a high level. We also thank Paula Watkins for her voluntary help in keeping the church clean.

Resource Centre

Be Burleigh and Lou Davison continue to keep the Centre well stocked and attractive to visitors and church members. The sale of items makes a considerable contribution towards church funds and the installation of a safe, specifically for sales, enables an account to be kept of monies raised. Last year 1915 visitors visited the church and signed the book.

Muniment Library

There is very little to report this year. The Muniment Room has been used as a source of reference for various ongoing PCC matters. The room is monitored for temperature and humidity and thanks are due to Paula Watkins who has been kind enough to take on the task of emptying the dehumidifier and ensuring that all is well on a twice-weekly basis.

The last three years' Parish Magazines have been collected and are due to be given to the bookbinder for binding.

As much as I have loved the duty of custodian/archivist of the Muniment Room, it is quite clear that the task is not being done justice to. I believe that there are several people in the village who have been members of the Muniment Room Society and I would be grateful if anyone who has an interest/ability in this area would contact me so that we might arrange a meeting and seek a way forward.

Suzanne Woods

c. Pastoral work, including visiting the sick and the bereaved

Some members of our parish are unable to attend church due to sickness or age. Reverend Antony Wilson and Merv McKinney have visited all church members who have requested it, to celebrate communion with them either at their homes or in hospital or at Blackbrooke Residential Home.

Pastoral Group

Members: *Lynne Al-Sad, Ruth Higginson, Jean Flewin and Ann Shaw*

The Pastoral Group will visit people if requested. They often offer lifts to church. Cards are sent to mark a first wedding anniversary and to celebrate a baptism. A lunch club meets every month in The Essex Rose tea rooms in Dedham. Ian Sutherland has moved out of the area and we thank him for his services to the community through this group.

Ann Shaw

Bereavement Visitors

Our church bereavement visitors are Vee Druitt and Ruth Higginson. A card is sent to the next of kin soon after the funeral followed by a telephone call and a visit if requested. A card is sent to the next of kin if they are outside the immediate area. The Annual Bereavement Service is a well attended and well received. Holy Communion is offered to home to those unable to attend church. David De'Ath and Pam Tanner have resigned from this group and we thank them for their services.

Ann Shaw

d. The teaching of Christianity through sermons, courses and small groups

We are grateful to Merv, Christine, Richard and others who have faithfully preached from the Bible during last year,

Several small groups have met in homes throughout the year and have provided fellowship, bible discussion and prayer for those who have attended.

We have journeyed through several different preaching series over the course of the year: *E100 – Essential 100 readings as we journeyed through the bible from Genesis to Revelation, The Five Marks of Mission, James, Genesis and most recent Spiritual Practices during Lent; alongside the teaching at festivals and the liturgical calendar.*

We joined with churches across the country in *Thy Kingdom Come* initiative at Pentecost

Alpha took place for the first time January and has been very successful in helping those who have wanted to explore their faith. Over 30 people have gathered at the Duchy Barn in Dedham for the 15 week course at lunch and evening, including a day exploring the Holy Spirit. Many have continued with the Discipleship Explored course.

Shape was a well received course that helped people to explore how the combination of their Spiritual Gifts, Hearts desire, Abilities, Personality and Experience can equip us for service in God's kingdom.

There have been several prayer station initiatives through the year, and we are grateful to Sue McKinney and Carol Mitson for their work creating these for congregation and visitors, our 'Monday to Friday' congregation.

Lent began with a Quiet morning in Dedham Church, organised by Sue and Carol, which gave a number of people the chance to make the best use of this time of preparation.

Mission Support Group

Members

Lynne Al Sad, Ruth Higginson, Liz Reed, Caro McShane

Activities

We have continued to raise money during the year with our various sales including the regular monthly cake stall during the summer. This year we have raised £2,491.

Distribution

The amount we have raised during the year will be split 50/50 between Beacon House, a homeless charity in Colchester, and the Van de Ruits (the Missionary family we support) in South Africa. Sue and Richard Van de Ruit visited Dedham in July and spoke at the [Revive@5](#) service followed by a BBQ afterwards. As a church we continue to support Beacon House with collections of toiletries, clothes, and sundries collected. There is a box at the back of church for these items. Please continue to give these items, as they are always needed. A list of their current needs is posted at the back of Church. The Van de Ruits send us newsletters, and the latest one is posted on the notice board at the back of church. We hope that they might be able to visit us this year. We also gave £100 to Christian Aid.

Thank you to all who have supported and helped with Mission this year, especially the cake bakers. We are always looking for volunteers to help on the stalls during the year.

Ruth Higginson/Lynne Al Sad

e. The taking of religious assemblies in schools and work with children and families

Reverends Antony and Merv have taken regular assemblies at Dedham Primary School. There were very successful termly services held in the church and a Eucharist in school

Open the Book

The team of 8 people who have been going into Dedham Primary School once a month in term time to read and present a Bible story are delighted to have Liz Reed join them. Since Easter 2018 we have been telling some of the stories about Jesus and some of the stories that Jesus told to express truths about God and his love. The Greedy Farmer – who built bigger and bigger barns. Everyone get the same – the workers in the vineyard who had worked for different lengths of time. The Widow's coins – the widow who gave all she had. The Storm on the Lake and the Calling of the Fishermen to follow Jesus. The Marvellous Picnic, The Big Spender – the prodigal son, and The Kind Stranger – the good Samaritan.

As far as possible we try to tell stories that fit with the Spiritual Value that the school is focusing on for that week, the Spiritual Values the school has are:

Friendship and Teamwork

Confidence and Perseverance

Appreciation and Gratitude

Honesty and Forgiveness

Compassion and Service

Respect and Responsibility

We involve the children in the actions as often as we can, this helps the school to achieve one of the criteria for Ofsted and it is fun for the children and for us. We have built up a selection of costumes and props that Jean Flewin stores for us which is a great help.

If you would like to think about taking part in 'Open the Book', please speak to either Ann Shaw or Sue McKinney, we would love to have more people in the team. You would need to have a brief training about 'Open the Book' and what is expected of team members, and to be cleared

by the Disclosure and Barring Service for the Child Protection requirements of the school and Diocese.

Sue McKinney

Dedham Church of England Primary School

Our School Vision

A lifelong love of learning

Our School Mission

Dedham Church of England Primary School is a welcoming community where children are supported, through a wide range of opportunities, to develop the skills and character needed to prepare them for a successful future.

Our School Values

We believe that the following values are essential in developing strong and successful young people.

Confidence & Perseverance

We have confidence in our abilities but know that we have to work hard to succeed.

Honesty & Forgiveness

We tell the truth and are prepared to forgive others.

Appreciation & Gratitude

We appreciate what we have and show our thanks.

Friendship & Teamwork

We know the importance of friendship and work together to achieve our goals.

Respect & Responsibility

We treat each other with respect and look after the world around us.

Compassion & Service

We care about others and make time to serve our community.

The school now has 208 pupils on roll (204 at the October census) and 32 members of staff, including 10 teachers. We are delighted by this increase in pupil numbers in recent months which will impact our budget in 2020. Our deprivation and SEND funding is lower than average and we therefore rely a great deal on our fantastic parent group and local community for fundraising. The success of events such as the Dedham Run (£7400 September 2018) and the Christmas Market (£4650 December 2018) enables us to offer the wide range of opportunities which we seek to provide for all of our pupils.

In July 2018, we said a fond farewell to Mr James Aylott. He had worked at the school for ten years: eight as Deputy Headteacher and two as Headteacher. He decided to pursue other avenues in education and is now also enjoying the opportunity to spend more time with his young family. Mr David Larner, was appointed as his successor and following an excellent transition period over the summer term, he became headteacher of Dedham Primary in September 2018. In just six months, Mr Larner has already formed very positive relationships with staff, governors, parents and children and is very happy in his new role. Recent staff questionnaires were extremely positive and the first parents' forum was well received. The School Development Plan has evolved with no large changes or shifts in focus. One of our most significant areas for development is around pupil and staff wellbeing. The mental health of children and adults has gained a great deal of national attention and a similar concerning picture is being seen within our local cluster of schools too.

A large investment has been made this year in developing our in-school provision for children's mental health and emotional wellbeing. We are now a 'Thrive' school and we have a trained

Thrive practitioner and Thrive leader. Whole staff training also took place in February 2019 so that the approach can be embedded consistently by all members of staff. Thrive is a whole school approach which uses neuroscience to understand the impact that early experiences have on the brain. Thrive helps staff to understand the needs being signalled by behaviours and provides strategies and activities to support children. A donation by the Dedham Primary School Trust enabled us to convert our computer suite into two smaller rooms. One room will become our sensory and 'Thrive' room and we are currently looking to resource this space with equipment and resources.

We continue to be a member of the Constable Collaborative Partnership with Lawford CE Primary School and Highfields Primary School. Through the partnership, class teachers meet to moderate work and share ideas, headteachers carry out peer reviews and governors attend joint training. This year, our SENCOs have begun planning peer reviews in order to learn from practice in each other's schools. We also continue to have a focus on developing competitive sports and our children are enjoying the opportunity to participate in sports fixtures, such as netball, football and multi-sports.

The school is now in its second year following and exploring a new set of values. These values form the basis of weekly assemblies, which are outlined and scheduled by Miss Valentine. Assemblies in school are led by Mr Lerner, Miss Valentine and Rev Antony Wilson (fortnightly). We are also very fortunate to have other visitors leading assemblies including Pastor Eric Blowes, Rev Merv McKinney, Amanda Watts and the Open the Book team. Antony Watson continues to teach piano in school for three days a week and we are very grateful for the support that he gives to music making over the school year. All of our assembly leaders have been with us for a number of years now and consequently our children have built excellent relationships with them. Our assemblies explore the Christian viewpoint on each of the values but this year assemblies are also incorporating more global and topical themes. Examples this term include Martin Luther King (Respect & Responsibility), Fairtrade Fortnight (Confidence & Perseverance) and Commonwealth Day (Friendship & Teamwork). Our Worship Team lead assemblies on a Thursday and our focus this year has shifted towards reflective worship. During these assemblies, children have the opportunity to add to a personal reflection journal and respond to the week's theme.

We are now in our third year of the Understanding Christianity project. This Church of England Education Office project aims to help all teachers support pupils in developing their own thinking and understanding of Christianity. Mrs Wilson has shared the success we've had with this project with other local schools who have all been very impressed by the standard, quantity and variety of work in children's books. Mrs Sally Buchanan has become a more familiar face around school. As Children and Families Worker, she has attended some assemblies, supported with Understanding Christianity Day activities and liaised with the school regarding church activities such as making prayer chains. We look forward to continuing to develop this relationship over the coming year.

Through the continued generosity of the Burkitt Trust, last summer, Class 5 children were once again able to visit Elizabeth Selby Infant School in Tower Hamlets and St Paul's Cathedral. The visit to Elizabeth Selby School provides children with the opportunity to visit a school in a very contrasting locality to Dedham and enables children from both schools to develop relationships with children of different faiths and cultures.

To mark the centenary of the end World War I, we held an activity day where children mixed up classes and completed a range of art activities. The work was put together and formed the focal point for our whole school Remembrance Day assembly and two minute silence. We were also proud to be invited to be a part of the World War I: Remembered event at the Assembly Rooms on Remembrance Sunday when the KS2 Choir performed three songs to a very large audience!

The KS2 Choir took part in the village carol service again this year and older members of the



KS2 Choir performed Christmas carols at Blackbrook House Residential Care Home. Thank you to the Friends of Dedham Church for financing the transport to enable this visit to take place. The choir visits twice each year with the second visit in June being a performance of hymns and worship songs. Following wonderful feedback from residents and their family members, Miss Valentine is hoping to develop this relationship further so that children can visit more often, perhaps to play board games. The children were genuinely moved and uplifted by their visit at Christmas having seen how much joy they had brought to others and there is definitely mutual benefit to be had in trying to develop this community partnership further. At Dedham Primary School, we are extremely proud of the strong and successful relationships that we have with Dedham Church and the community. We look forward to continuing to work closely with the Church and members of the community in the next year.

Laura Valentine, Deputy Headteacher

Children and Families Report

It is very pleasing to report that 2018 was a very good year for children and families in our church. With 380 children attendances at church services, it represented the largest attendance since 2012 as well as a 62% increase on the previous year's attendance. Almost half the 380 attendances were at Rise N Shine (177); one quarter were at baptism services (92); and the remaining were at Revive @ Five (53), Holy Communion (42), Morning Praise (8), Matins (7) and one brave child who came along to Evensong ... ensuring children were represented at all the diverse services our church has to offer.

It has also been very encouraging to see the growth in attendance at our special services around festival time. There was a 53% increase in children's attendance (1282) and a 30% increase in adult attendance (2048) compared to similar services in 2017. For children, this increase was mainly due to more school visits to church. For adults, there was also a large increase in the number of parents coming along to those school services, but also noticeable shifts in the number of adults attending Easter and Christmas services. This year saw the highest ever attended Crib services in the history of our church with 542 attendances across two services, the increase mainly in adult attendance.

We held a brilliantly fun How to be a Superhero Holiday Club in August with the help of 6 leaders and 11 volunteers including 3 young leaders. 30 children (from 20 families) came over 4

days and discovered through some Bible teaching that real superheroes trust in God and follow his plan (like Noah), listen for his instructions (like Samuel) and guard their hearts (like David). They also thought about the unique gifts and talents God had given them and how they might use them to make life better for others. 13 families came to RnS in September following Holiday Club, and 11 have attended other church services since. The contagiously catchy words to our song of the week Jesus you're my Superhero! ... will be forever etched onto all our hearts.

In last year's APCM Report I outlined how our congregation and volunteers had been a great help in shaping Children and Families Ministry in our church, at our village school and in our community. In doing so, they have helped to reinforce the message that we are a broad and welcoming church committed to reaching out with God's love. Our primary focus in 2018 was to find creative ways for families in our congregation (Rise N Shine, Holiday Club and Baptism ones) to come together in friendship and fellowship to help build a sense of community that would help and encourage them to grow in their faith.

Since then, we have had lots of community initiatives to achieve this objective. At Easter we had the Dedham Rocks alternative Easter egg hunt. At Pentecost we had prayer stations in church for Thy Kingdom Come, some takeaway prayer boxes and a day of prayer. In the summer holidays we had an initiative called Cherishing Churchyards with 10 free activities families could do in our churchyard. We had no specific Harvest and Remembrance activities for children and families, other than encouraging their attendance via social media posts.

Christmas time was a busy period. Our Holiday Club families were given their Superhero Mission, and with the help of their families helped to deliver 90 knitted angels and Christmas cards to older people in our village with a message of love and an invitation to church. We helped with the organisation of this year's Christmas Tree festival working closely with the Christmas Market Team where we ran an Angel Trail campaign to promote both events to school parents, baptism families and offer a visible presence of the church in the village. One highlight from the festival was the additional Tree of Life Remembered which stayed up until Epiphany on which 150 people left messages to loved ones or prayers for others. For Epiphany we took part in the Church of England Follow the Star campaign by encouraging our Rise N Shine (RNS) families to follow a series of reflections between Christmas and Epiphany. We put the prayer tree back up in February for our RNS service on Love, where again people could leave messages and prayers. It has proved to be a simple yet effective and engaging way of enabling personal prayer and contemplation within our lovely well visited church building.

A secondary focus for this ministry was to strengthen our communications so that we continue to engage the "de-churched" and "un-churched" in our village. This was largely achieved through parental engagement at school, church newsletters distributed through fortnightly school communications, the creation of a Facebook page for Rise N Shine and articles published in the parish magazine. The feedback from this engagement has been very revealing, and shows the cultural shifts taking place in our world that we as a church must be mindful of if we are to create a pattern and style of worship that is appealing to families with children. We cannot simply ignore what they are telling us.

Therefore, taking account of this feedback will be the priority for Children and Families Ministry in 2019. Families have expressed a clear liking for Rise N Shine and Revive @ Five. Families are increasingly looking into the option of baptism, but they want their children baptised in a church that is welcoming and communicative, that offers content and worship that is relevant to the challenges they face in their everyday life, and nurtures their spiritual growth as a family. These families live in a digital world and so social media presence by the church and the ability to listen and download sermons is seen as a welcome step forward. Mostly, and I hope this encourages everyone of all ages in our church, many families in our village have a strong sense of community and want to play their part in furthering God's mission in our world.

The PCC recently adopted a new verse to guide their work, that of Micah 6: 8. If I could choose one passage that sums up the work of Children and Families Ministry it would be Mark 4: 26-29. To build the Kingdom of God you need a sower (workers and volunteers), some seed (the word

of God), soil (which requires patient and careful examination plus the removal of any obstacles), a season of growth (things do not grow overnight) and a sickle (to harvest the fruit).

Of course, when it is time to harvest the fruit it takes an entire community to bring in the Harvest. So, as I reflect on the shared success and achievements of 2018 I am appealing to everyone in our church to help sustain and promote new growth by helping to sow more seeds throughout 2019. As a church we must also all find ways to nurture and sustain those tender plants that are already taking root in anticipation of a good harvest.

Sally Buchanan

Note: A full copy of the Children and Families Worker report as presented to the PCC in February 2018 is available on request by emailing the office stmaryda@gmail.com.

f. Working with ecumenical partners

Deanery Synod

One member of the PCC should sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church. There is a vacancy for this position at Dedham, the report below is from Christine Mingay who is the Ardleigh rep.

Deanery Synod Report

The deanery synod meets 3 times each calendar year in February, May and October with newly elected members joining on 1st June. The meetings are free for anyone to attend but only members have the legal responsibility and the right to vote. In May Wrabness hosted the first meeting and invited a speaker. She shared with us the social needs of children in our diocese and explained how the Children's Society works to address the issues raised. The parish of Dedham hosted our next meeting in October where representatives of the 13 parishes shared encouraging signs of developing ministries and growth.

The final meeting in February 2019 was in the hall at Little Bentley Church. The Dean of Colchester, Revd Paul Norrington, came to speak to us about implementing our deanery plan for our mission and ministry unit. The new unit or partnership will encourage engagement from the bottom up releasing the laity into their ministries as we reach out to the people around us with the good news of God's love and the saving grace of Jesus Christ. Parishes are encouraged to recognise and respect the unique character of each parish and to help one another with their strengths. In this way we continue the ongoing process of transforming presence began in 2011.

Christine Mingay - Ardleigh PCC Representative

4. Financial review

Management: The PCC Finance Committee has 4 members, David Druitt (*Chairman*), David Jewell, Sara Marshall (*Financial Administrator*) & Rev'd Antony Wilson. It met on 6 occasions in 2018 and is supported very well indeed by both Sara Marshall and Katrina Ablett. During the year the Committee developed a more robust budgeting and quarterly reporting structure, the latter comparing current year actuals with previous years on a quarter by quarter basis.

The PCC is registered with the Charity Commission under charity number 1130860 and the annual returns are available via the Commission's website (www.charitycommission.gov.uk) and on the Church website.

Income: It is very disappointing to report that regular "Giving" decreased on a year on year basis by just over 7% and was even further down on what had been budgeted. If it had not been for a very successful Giving Appeal held towards the end of the year, we would not have been able to pay our committed Parish Share of £56,880 in full, even though this figure was considerably less than what we had been asked to pay by the Diocese.

There was increased income from fees because of the large number of weddings held during the year and all other areas of income were broadly in line with budget. During 2018, grants were received from the Dedham Ecclesiastical Lectureship Trust (£15,200), the Parish Council (£1,500) and the Friends of Dedham Church (£2,363) and this income assisted, in the main, in defraying ongoing costs that the PCC would otherwise have had to find ways of paying. The Lectureship Trust also made a one-off grant of £25,000 towards the upkeep and repair of the Parish Church

Expenditure: Expenses were very tightly controlled through the year and were considerably lower than budget and 2017 actuals, as no major Fabric work was completed during the year.

Reserves: An initial glance at the 2018 Accounts would suggest that the finances are reasonably healthy. The Church has a Balance Sheet reporting net assets of £308,723, however 97.1% of these assets are held in Designated, Restricted or Endowment funds with consequent restrictions on how they, or the income earned by the funds, can be used. The Unrestricted Reserves, or the General Fund, from which the costs of Ministry must be funded, totalled £8,998 having increased by just over £1,500 during the year, again largely due to the success of the Giving Appeal. There were also some unrealised losses in individual fund values as a result of market fluctuations. In May 2018, the PCC adopted a Reserves policy of 6 months of expenditure on staff costs, payable from the General Fund, and this was sustained through the remainder of 2018.

Stewardship: As has already been mentioned a Giving Appeal was held in November and very grateful thanks to all those who responded to the Appeal, either by making a one-off donation or by increasing their regular committed giving or a combination of both.

Priorities for 2019: It is quite clear that finding ways of increasing the regular income of the Church will be of paramount importance as is maintaining a very tight control over expenditure. Together with Ardleigh, the 2019 Parish Share committed to the Diocese does not cover the direct costs of Ministry, let alone contribute to the wider Diocesan costs, and the implications of this are very serious indeed.

Lastly a very big thank you to the members of the Committee for their work through 2018 and in particular to Sara Marshall and Katrina Ablett for huge amount of work they do in keeping the Church finances running so smoothly.

David Druitt

A copy of the Full Accounts can be found on the website, at the back of church, or by emailing the Parish Office.

INDEPENDENT EXAMINER'S REPORT
for the financial year ended 31st December 2018

Report to Dedham Parish Church - Parochial Church Council [PCC]
Charity Number: 1130860

I report on the accounts of the PCC for the year ended 31 December 2018, which are set on pages 3 to 12 of the Full Annual Accounts.

Respective responsibilities of PCC and Examiner:

The PCC is responsible for the preparation of the accounts. The PCC considers that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that only an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act, have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name of Independent Financial Examiner:
Date:


Philip Strangward
3 April 2019

Fundraising Team

Members: *Jill Strangward, Lou Davison, Vee Druitt, Ruth Higginson, Beth Mitchell, Ann Shaw and Pam Tanner*

Activities this year included the following events, which were held in 2018 and raised the following amounts for the Church.

- Afternoon Teas for Music Weekend, for which the total for the weekend raised was £1700.
- August - the August Bank Holiday Monday event raising approx £1075.
- November - Big Breakfast raising approx £1300.

5. Reserves policy

In May 2018, the Finance Committee recommended to the PCC that this should be 6 months of expenditure on staff (employees and contractors) costs (maximum £20,000) to be covered from General Funds (unrestricted and designated) and this was sustained through 2018.

6. Funds held as custodian trustees on behalf of others

There are no funds held on behalf of others

7. Plans for future periods

PCC objectives for the current year

To continue to explore the Anglican 5 marks of mission as we understand our purpose as a church

To continue to develop links with Ardleigh Parish

To develop ways to reach out to children and families

To implement recommendations from recent reports seeking to support the governance of the PCC, including a Risk Management Policy

To increase income from giving to develop a healthier financial position

To develop plans for a hospitality area and toilet within the church (in conjunction with the Friends of Dedham Church)

To develop a plan for the replacement of the current organ

8. Risk management

Health and Safety

All health and safety representatives of each church building (Dedham Church, Duchy Barn, Assembly Rooms and Ardleigh Church) meet twice a year to discuss the health and safety requirements and updates from Ecclesiastical Insurance which are followed through a checklist procedure. The meetings also share information to provide consistency across the health and safety and maintenance of each building.

The PCC does not currently have an overall Risk Management Policy - it will be working in 2019 to identify areas of risk and ways to mitigate that risk, using the guidance from the Charity Commission.

Safeguarding

Since taking the role as Safeguarding representative in July 2018, the register has been maintained and is now fully up to date, the process has been reviewed and all dates diarised for updates to certification/training. The register and data are stored securely on dropbox, accessible by the Vicar and parish office only. DBS applications are now requested on line and ID checks carried out at the time of application to the Diocese. This has been in place for a few months and has been running smoothly with no problems.

Charlotte Parker

9. Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary's the membership of the PCC consists of the incumbent (our Vicar), churchwardens and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

PCC Report

The PCC meet every two months in the Vicarage and cover a number of agenda items. The main areas discussed at every meeting include:

- Finance and Stewardship
- Sunday Worship
- Mission and Evangelism
- Pastoral Care
- Children and Young People
- Social and Fundraising
- Safeguarding
- Health and Safety
- Fabric
- Communications
- Deanery updates

Other items are discussed as and when they arise and for which are necessary for discussion and approval by the PCC.

Past PCC minutes are available upon request from the office.

The Duchy Barn Management Group Report

The Duchy Barn continues to serve as a centre used by the community.

After nearly one year we finally were able to move back to the centre of the Village just before Christmas when the CO-OP vacated the building and after they had completely redecorated the inside for us.

We hope to have the outside of the building decorated and some windows repaired in June.

Volunteers warmly welcome visitors and locals on Tuesday, Thursday and Friday mornings for coffee, tea and biscuits between 10.30am-12noon and the Veterans Association 'Comrades in Arms ' meet on the last Friday of each month. The Youth Club continues to meet on Friday evenings.

During the week the barn is regularly used for Art and Bridge and the Parish Council hold their monthly meetings on the first Monday of each month. Bookings can be taken for small private parties, meetings and AGM's and the Barn is regularly used for Children's parties with close proximity to the children's playground.

I wish to thank all our volunteers and again sincere thanks go to Colin Biggins our Secretary as well as being responsible for the maintenance issues, Anne Rowledge for being Treasurer as well as being the booking Secretary and Eve Jones for organising the rota of volunteers.

Beth Mitchell

Communications

Parish Office

The office opening hours continue to be Tuesdays 9-11am and Thursdays 11am to 1pm. The finance team generally work from the office on a Tuesday. As Parishes Administrator and Volunteers Coordinator, I continue to oversee the office administration for both Dedham and Ardleigh churches but also manage the GDPR and health and safety processes for both churches and church buildings and manage the tower and church tour bookings in Dedham. We welcomed Charlotte Parker to join the office team in June 2018. Charlotte assists with administrative duties, clerks both the Dedham and Ardleigh PCC meetings and is the Dedham Parish Magazine Editor. The Office team comprises of myself, Katrina Ablett, Charlotte Parker and Sara Marshall (Financial Administrators), Be Burleigh (Administration Assistant) and Sally Buchanan (Children and Families worker). Thanks to Sylvia Nodder for her administrative help from time to time.

Claire Arculus

Parish Magazine

I took over as Editor of the Dedham Parish magazine in May/June 2018. The magazine is funded by the advertising pages and is distributed to houses throughout the whole of Dedham. 1250 copies are printed each month which are distributed to every house in Dedham, with copies in local business and Dedham and Ardleigh churches. The magazine continues to grow, with monthly input from the church, Dedham school, the Parish council, doctor's surgery and a number of local clubs and groups, along with features from our regular and one-off writers.

Charlotte Parker

Website

The new website dedham-and-ardleigh-parishes.org.uk was launched in June 2017. The website uses the Churchinfo platform which is based on a Content Management System which allows site administrators to update site pages without any programming skills.

Features include a media section where sermons and other audio files, such as the Dedham lecture are stored, a Contact Form which visitors to the site can use to contact the Parish Office, a detailed church calendar which can be printed or sent to a mobile calendar application and a useful site search option. In 2018 additions have been made to the site, including sections on Safeguarding, Data protection and the Alpha Course.

In 2018 there have been 126,000 Page Requests, i.e the number of web pages requested by visitors to the web site. The average monthly figure is over 10,000. As far as site visitor location is concerned, the site statistics shows that the USA has the highest number of page requests followed by the UK and then Germany. The breakdown of the Page requests by website area shows that Articles received 43,240 requests, Calendar 14,357 and Media 15,082.

John Goldsborough

PCC Membership

PCC members who have served at any time from the last APCM on 22nd April 2018 until the date this report was approved are:

Ex Officio members:

Incumbent Reverend Antony Wilson (Vicar)

Churchwardens

Suzanne Woods (elected 22 April 2018)

Peter Wilson (elected 22 April 2018)

Elected members *and date of election*

David Jewell co-opted 2016

Ruth Higginson 2017

Gillian De'ath 2017 (*resigned February 2019*)

David De'ath 2017 (*resigned February 2019*)

Vee Druitt 2017

Gabbie Watson 2018

Lisa Miles 2018 (*resigned February 2019*)

Lynne Al-Sad 2018

Christine Frost 2018

John Reed 2018

10. Reports from Charities whose activities are closely related to those of the PCC

Friends of Dedham Church

Membership of the Friends increased by 5 over the previous year bringing our membership to 155, with our life members increasing from 15 to 26. The Friends held a number of fundraising and social events during the year and it finished the year with a healthy bank balance. While this is good news it is also disappointing, as it means we were unable to bring to fruition much needed and long delayed projects, such as the hospitality unit and the internal toilets. I am pleased to say that both of these projects are now in the design stage and we expect them to be completed in the Autumn of this year.

I am sure many of you will have seen the improvements made to the pathways from the Royal Square to the church and a contractor has also been appointed to repair the wall alongside the Royal Square, and to repair the buttresses on the south side of the church; this work is due to be completed in the spring.

The Church is a central part of village life not just for those who worship here but also for those who visit Dedham and help to support the economic life of the village and its community. The Friends goal is to help to preserve, restore, improve and beautify the fabric of the Church, so that it is able to continue to attract people and to promote its mission to all.

Peter Wilson

Dedham Ecclesiastical Lectureship Trust (DELT)

During the year the Trust supported the Vicar & Lecturer and the PCC by continuing with the following on-going financial commitments:

- the cost of 6 hours a week of the Parish Office Secretarial staff
- the full annual salary of the Children & Families worker & associated expenses
- a contribution towards clergy retreats and courses

In addition, the Trust made several one-off payments to the PCC as follows:

- Christmas and Easter reading material available free in Church for Parishioners and Visitors to take
- the costs of the Summer Music & Art community event
- a £25,000 grant for the upkeep & repair of the Parish Church

Excluding the major grant above, which came from the Trust's accumulated reserves, these on-going and one-off commitments exceeded £15,000 in 2018 and if the Lectureship Trust had not made these payments, they would all have fallen to the PCC to fund from the income it receives.

During the year discussions continued to be held with the Trustees of Burkitt's Charity and the Charity Commission regarding combining the two Trusts and this was finally agreed by the Charity Commission on the 31st December 2018. One of the areas for the application of the income of the Lectureship Trust was to augment the income of Burkitt's, and the Charity Commission agreed to replace this paragraph with the wording from Burkitt's Charity regarding its application of income, which is basically to support children and young people resident in the Parish of Dedham in Christian education.

In early August the Trust was advised that Mrs Pat Bedford, the widow of the late Revd Norman Bedford, to whom the Trust paid a small annual Pension had sadly died. The Trust was represented at her funeral.

In November the Venerable Annette Cooper, the Archdeacon of Colchester and an ex-officio Trustee of the Lectureship Trust, retired and the Trustees would like to thank her for her contribution to the work of the Trust during her 14 and a half years as Archdeacon. The Trust was represented at a wonderful farewell service for her in Chelmsford Cathedral in late November.

David Druitt, Chairman

Assembly Rooms

Who runs it? The Vicar is sole trustee of the Assembly Rooms and with the Churchwardens, as co-trustees, he is responsible for the Hewitt Memorial Fund. The Clerk to the Trust manages the rooms and the trusts. The building is looked after on a daily basis with dedicated care by a small team of caretakers, cleaners and gardeners. Their hard work and commitment is very much appreciated.

How is it funded? The Hewitt Memorial Fund was established by the will of William Wilkins Hewitt, of Lower Park, Dedham, former Churchwarden of Dedham Parish Church, in 1917. He left the sum of £3000 for the upkeep of the Hewitt Memorial Hall (as it had been renamed in memory of his late brother), together with a further £500 for Parish Church chancel repairs. Hewitt Cottage was sold in 2004 and the proceeds invested to provide a long term maintenance fund. Day-to-day maintenance, insurance and running costs are covered by income from charges, all users pay to use the rooms but the full cost of community and charity use is heavily subsidised by others. We are in the process of amalgamating the two trusts in a new trust called the Assembly Rooms Trust.

Use. The year has been very busy at the Assembly Rooms. Due to the temporary relocation of the Co-op we accommodated the majority of the Duchy Barn's regular user groups in addition to our own regular users. There was some give and take need between the various groups and we are very thankful for everyone's support in making this work.

There were a record number of Wedding Receptions and Family Parties this year. One of which erected a marquee on the car park to extend the facilities available. We were sorry to say goodbye to the Dedham Guide unit in July. Guides had been meeting at the building for over 60

years. New regular users of the building include Starlight Dancing who hold dance lessons and the WEA lectures that have relocated to the Assembly Rooms while The Munnings Art Museum is prepared for their special exhibition this year. The building was starting to look a little tired after the heavy use so redecoration of some of the rooms and re-varnishing of the wooden floors is planned for early 2019.

Tracy Woods

William Burkitt Trust

Trustees The Vicar (Chairman), Richard Hopkins, Tim Sarson and Suzanne Woods.

History The Charity was established in 1698 to help children to read the Bible, which was considered a basic Christian education.

Activities Once again the Charity funded a visit by the Year 5 children of Dedham C.E. Primary School to St. Paul's Cathedral, Bethnal Green, Museum of Childhood, and to the Elizabeth Selby Infants School, Bethnal Green; The Trust also funded bibles and It's Your Move books for Year 6 children. The children and family workers work was supported by providing storage cupboards and resources. The Charity also funded the hugely successful summer holiday club 'Superhero'.

Future The Burkitt's Trust is being merged into the Dedham Ecclesiastical Lectureship Trust in early 2019. The purposes of these Trusts overlap so it seems sensible and is in accordance with our mission to simplify the structure of the churches Trusts.

Sara Marshall

Littlegarth Cottages

Trustees The Vicar & Lecturer, Churchwardens ex officio, and Arthur Carter

Clerk Tracy Woods

History The four ancient Littlegarth Cottages in Princel Lane, Dedham, were the gift of the late Betty Mallett to this community. All income is used to maintain and improve the cottages. The terms of the Trust Deed include provision: "to house those in need or those who are elderly and in need or to use them for the furtherance of religious and other charitable works of the Church of England in the Ecclesiastical parish of Dedham"

Residents When the trustees met in March they decide to purchase a one bedroom flat in Elton House. The trustee came to this decision as they recognised the need for affordable property to rent in the village and decided the funds sitting in an investment fund would benefit the community better if invested in property which could be let. The purchase of the flat was completed in October and new tenants moved into both the flat and one of the cottages just in time for Christmas.

During the year a new bathroom was fitted in one of the cottages and there was a makeover of the gardens. Old fences and dying hedges were removed and replaced by grassed areas so the gardens are now open plan and easy to maintain.

Tracy Woods

Administrative information

St Mary's Church is situated in The High Street, Dedham. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is The Parishes Office, The Assembly Rooms, Dedham CO7 6HJ. Registered charity number 1130860.

**ANNUAL PAROCHIAL CHURCH MEETING
ST MARY'S CHURCH, DEDHAM
MINUTES OF THE MEETING HELD ON SUNDAY 22nd April 2018**

(1) ANNUAL MEETING OF PARISHIONERS AGENDA

1. Minutes of last year's Annual Meeting of Parishioners

Reverend Antony Wilson drew attention to the minutes for the 2017 APCM.
No changes were made.

Jill Strangward proposed acceptance of the minutes and Sarah Oakley seconded. All in favour of accepting the minutes of the APCM of 23rd April 2017.

2. Elections of Churchwardens for the ecclesiastical parish.

Antony confirmed two nominations had been received for the role of Churchwarden for the forthcoming year, Suzanne Woods and Peter Wilson.

As per received nomination forms, Richard Hopkins proposed the election of Suzanne Woods. Rosemary Hartley seconded. Suzanne Woods proposed the election of Peter Wilson. Ruth Higginson seconded.

All present were in favour of electing the above as Churchwardens from April 2018.

3. Any other business of general parish concern, or items those attending may wish to be referred to the PCC.

None.

(2) ANNUAL PAROCHIAL CHURCH MEETING AGENDA

1. Opening prayer

2. Apologies for absence received

David Druitt, Merv & Sue McKinney, Ruth Higginson and Gill and David De'Ath.

3. Appointment of two Tellers to count the votes of any elections during the meeting if so required

David Watson and Be Burleigh volunteered to act as Tellers.

4. Minutes of last year's Annual Parochial Church Meeting.

Antony drew our attention to the minutes from last year.

5. Amendments and Adoption of those Minutes as an accurate record.

No amendments to 2017 minutes recorded.

Brian Moore proposed acceptance of minutes from 2017. Antony Watson seconded the proposal. All in favour.

6. Matters Arising

No matters arising.

7. Electoral Roll report on numbers, additions, deletions. *Electoral Roll Officer*

Be Burleigh confirmed there are 237 on electoral roll, of which 117 are residents and 115 are non-residents. There have been 3 deaths in the past year. Since these records two further non-residents have been added to the electoral roll.

Antony notified the congregation that next year the entire electoral roll will be revised so everybody will be asked to reapply. This is customary every 7 years.

8. PCC Annual report

Suzanne Woods reported on the frequency the PCC meet and areas which are discussed at each meeting. Reference to PCC Report on page 42 of 'The Annual Reports of the PCCs 2017'.

9. Financial report including:

David Jewell presented the report in David Druitt's absence.

a) report on the financial affairs of the parish church/PCC.

David highlighted the PCC's priority to pay the Parish Share in full by the next APCM. This has not been achieved this year, paying 89% of the Parish Share. To achieve this payment, funds still needed to be withdrawn from the Reserves in the General Funds. In order to achieve this next year, our giving needs to further increase although it had increased by 5% from last year.

The General Fund is enhanced by the Dedham Ecclesiastical Lectureship Trust who support and finance the salary of the Children & Families Worker and also some of the Parish office costs.

Further work has been completed in making the Heath Church Fund more accessible and although it is still a restricted fund, it is easier to access for certain costs required on our Church.

Thanks was given to Sara Marshall and Katrina Ablett for all their hard work behind the scenes including their invoice payments, bank deposits and reconciliations. David highlighted that the congregation should pay attention to the Full Accounts which are available from the Parish Office.

b) the presentation of the examined or audited accounts.

Antony confirmed that a Treasurer is still required for the PCC so if anybody is interested in filling the post, to contact Antony directly.

The Full Accounts have been audited by Luc Ray-Mathur and a copy of the audit report is contained in the 'The Annual Reports of the PCCs 2017' on page 40.

c) proposal for the formal adoption of the accounts.

The accounts were proposed by Sarah Oakley, seconded by Christine Frost. All were in favour and accounts were adopted.

d) appointment of auditor for the coming year.

It was proposed a new local auditor is appointed for this coming year's accounts; Phillip Strangward. Ann Shaw proposed Phillip is appointed and Jane Adams seconded. All were in favour.

10. Churchwardens report to include review of the church fabric, goods and ornaments

Suzanne Woods confirmed the Terrier is up to date. Peter Wilson emphasised the importance of the fabric of the church and in particular highlighted 3 areas the Fabric Committee have been focused on and continue to be (a) General Repair and Maintenance of the Church (b) Small building works (c) major projects (requiring a faculty) – including toilet installation, organ and stain-glass window repairs.

11. Other verbal reports including joint Benefice Report - Vicar

ACW addressed two themes:

(a) Celebration (of all that has taken place in the life of our Benefice over the past year)

(b) Challenge (as we all take stock of the part that God is calling us to play in growing His kingdom in our community)

The main celebrations included:

- Easter Day service and the amount of families and children in attendance. Thanks and credit given to Sally Buchanan.
- Fellowship and welcome given – to new members but also to old members returning back to church.
- Growth of the young people in church and in particular the holiday club last summer.

Antony asked those who have written their encouragements to leave at the back of the church.

Antony spoke of his encouragement at seeing lives transformed by the grace of God, shown by the experiences portrayed in the published APCM booklet.

Particular tribute was given by Antony to the ministry team: Merv, Carol, Christine, Sally, Amanda and the administrative team Claire, Sara and Katrina.

One of last year's PCC objectives was to develop our ministry for children and families. Great success has been achieved with the appointment of Sally as our Children and Families worker. Antony paid tribute to Sally's vision and energy that has accomplished so much since she started in February. He also thanked Amanda Watts for her work in Ardleigh, especially the setting up of Sunday at 3. Great work is reflected by Rise n Shine services with average congregation numbers being Aug-Jan = 51, range 38-70. Easter Day 220.

A range of services are provided across the parish now with something for everyone:- BCP Communion and Matins, Morning Prayer and Praise, Revive@5.

Antony continued by mentioned the significant online congregation. Communicating through our website: 83,000 page requests since we went live last summer and 3,215 Sermons downloaded since June last year!

This has only taken place because all play our part and God brings all things to fruition.

In 1 Corinthians: 3, Paul writes: What, after all, is Apollos? And what is Paul? Only servants, through whom you came to believe – as the Lord has assigned to each his task. I planted the seed, Apollos watered it, but God has been making it grow. So neither the one who plants nor

the one who waters is anything, but only God, who makes things grow. The one who plants and the one who waters have one purpose, and they will each be rewarded according to their own labour. For we are fellow workers in God's service; you are God's field, God's building. By the grace God has given me, I laid a foundation as a wise builder, and someone else is building on it. But each one should build with care. For no one can lay any foundation other than the one already laid, which is Jesus Christ.

This year PCCs have been thinking about what the bible teaches about how we are to be as a Christian community. *Why are we here?* Good to take stock of this at the APCM.

UP – this is our worship of God corporately and individually

IN – this is our fellowship and community life together

OUT – our witness to God's love and the truth of the gospel to the wider community

This includes our responsibility to care for this beautiful building as noted in the fabric report and detailed in the plans for hospitality area and Organ, which are scheduled to be discussed further at a PCC meeting on 1 May.

Challenges? Antony then focused on the challenges and asked the question *Are you playing your part?*

1 Corinthians: 12 *"We are Christ's body on earth. The body has many parts which must all work together. Everybody gets to take part."*

The church should function like a body with every part equally valid, used and respected. It should be a place where everyone feels valued and able to use their gifts and skills to contribute to the whole. It should be a place where everyone feels welcome and is accepted as they are, while being lovingly challenged to become the best possible version of themselves. Are you becoming the best possible version of yourself?

Are you paying your contribution? Antony confirmed growing the kingdom costs time but it also costs money. God's people are called to give generosity, give for life because giving helps to transform lives, but it also transforms our lives as we live lives of generosity we experience blessing in return. Reference to Giving For Life leaflet at the back of the church and how we should be giving 5% of our income to church. Much of the ministry here is being paid for by the generosity of past generations: Lectureship Trust, William Burkitt Charity paying for Children and Families Worker, Parish Administrator. It's our turn to give generously.

"Let's give thanks for all that has happened and live with great expectation for the year ahead."

*Disturb us, Lord, when
We are too pleased with ourselves,
When our dreams have come true
Because we dreamed too little,
When we arrived safely
Because we sailed too close to the shore.*

*Disturb us, Lord, when
With the abundance of things we possess
We have lost our thirst
For the waters of life;*

*Having fallen in love with life,
We have ceased to dream of eternity
And in our efforts to build a new earth,
We have allowed our vision
Of the new Heaven to dim.*

*Disturb us, Lord, to dare more boldly,
To venture on wilder seas
Where storms will show Your mastery;
Where losing sight of land,
We shall find the stars.*

*We ask you to push back
The horizons of our hopes;
And to push back the future
In strength, courage, hope, and love.*

*This we ask in the name of our Captain,
Who is Jesus Christ.*

(Sir Francis Drake)

12. Deanery Synod report on the past year. *Deanery Synod Representative*

Main points highlighted by Brian Moore included:

- Restructure and merge with Ardleigh.
- Ordination figures are stable until 2025 but it is projected the number of stipendiary vicars will decrease after 2025.
- ACW is now a stipendiary vicar of Dedham and Ardleigh parishes.
- Mission and Ministry Partnership (formerly known as Mission and Ministry Unit (MMU)) – projected changes from beginning of 2019. Financially this will mean the parish share calculation method may change.
- GDPR (General Data Protection Regulations) – due to come into effect 25 May – many churches changing their administrative methods to cater for GDPR. ACW confirmed this is in progress and each member of the electoral roll will be written to shortly regarding these changes.

Question was asked '*what other churches are in the Deanery?*'

Brian replied not exactly sure of names of each church but geographically they range from Dedham over to the East side of the Harwich District.

13. Elections from those entered on the Electoral Roll of the ecclesiastical parish

a) Deanery Synod representative

Antony gave thanks to Brian for being Deanery Synod representative and announced there has been no nomination to be a representative but for the congregation to consider the role. The Deanery Synod meetings are 3 times per year.

b) P.C.C. representatives

The following wish to be elected on to the PCC.

Lynne Al Sad
Christine Frost
Lisa Miles
John Read
Gabbie Watson

Antony Watson proposed all members be elected on to the PCC. Vee Druitt seconded. All were in favour.

14. Vicar's report to the Benefice

Antony paid tribute to Richard Hopkins for stepping up to the role of Churchwarden last year and for his help and support since Antony started working with the Parish.

Thanks also given to Brian Moore and Jo Hole who are stepping down from the PCC and the work they have contributed to the PCC.

Welcome to all new PCC members.

16. Any other business of general parish concern, or items those attending may wish to be referred to the PCC

None.

Meeting closed at 11.50am with prayer.

St Mary's Church Dedham

AGENDA FOR THE ANNUAL GENERAL MEETING Sunday 28 April 2019

The Annual General Meeting consists of two meetings.

1. The Annual Meeting of Parishioners is open to all persons resident in the ecclesiastical parish of the church, and is for the purpose of electing the Churchwardens of the parish. All residents of the parish whose names are entered on the civil Electoral Roll are entitled to vote.

2. The Annual Parochial Church Meeting (APCM) is open to all persons resident in the ecclesiastical parish and those on its electoral roll. Only those whose names are entered on the Electoral Roll of the parish church may speak or vote. This meeting hears reports on the church's maintenance and work over the past year, receives the examined or audited accounts, and elects an Electoral Roll member to serve as the parish representative on the Deanery Synod, and other members to the Parochial Church Council.

The meetings may be chaired by the Rector or in absentia by the Lay-chair of the PCC.

(1) ANNUAL MEETING OF PARISHIONERS AGENDA

1. Minutes of last year's Annual Meeting of Parishioners.

2. Elections of Churchwardens for the ecclesiastical parish.

Note: The Representation Rules state that nominations for this election must have been received by the Rector before the start of the meeting

3. Any other business of general parish concern, or items those attending may wish to be referred to the PCC.

(2) ANNUAL PAROCHIAL CHURCH MEETING AGENDA

1. Opening prayer.

2. Apologies for absence received. (Not assumed apologies for those noticed to be absent)

3. Appointment of Tellers to count the votes of any elections during the meeting if so required.

4. Minutes of last year's Annual Parochial Church Meeting.

5. Amendments and Adoption of those Minutes as an accurate record.

6. Matters Arising.

7. Electoral Roll report on numbers, additions, deletions. *Electoral Roll Officer*

8. PCC Annual report. Number of meetings, main items of business etc. *Churchwarden*

9. Financial report including: a) report on the financial affairs of the parish church/PCC.

b) the presentation of the examined or audited accounts.

c) proposal for the formal adoption of the accounts.

d) appointment of auditor for the coming year.

10. Churchwardens report to include review of the church fabric, goods and ornaments.
Churchwardens

11. Other verbal reports including joint Benefice Report *Priest in Charge*

12. Deanery Synod report on the past year. *Deanery Synod Representative*

13. Elections from those entered on the Electoral Roll of the ecclesiastical parish

a) Deanery Synod representative

b) P.C.C. representatives

14. Priest in Charge's report to the Benefice

15. Any other business of general parish concern, or items those attending may wish to be referred to the PCC. (please notify Chairman before the meeting)

P.C.C. MEETING The AGM is followed by a short meeting of the P.C.C. to elect:

a) Lay-chair.

b) Secretary.

c) Treasurer.

d) Electoral Roll Officer.

e) Any co-opted appointments.

The meeting may also consider any urgent business that cannot wait until the next full PCC meeting.