

### Ardleigh PCC St Mary Notes

**Date:** Thursday 21<sup>st</sup> March 2024

**Venue:** Highfield, Fox Street, Ardleigh, CO7 7PN

	Item	Discussion	Who to Action	Update/ Completed
	<b>Meeting Started: 19:30</b>			
1	Prayer			
2	In Attendance	Chair: MW Clerk: SB Invited: SC Attendance: RC, RK		5 present
3	Apologies for absence	PY		
4	Conflict of interest	No conflict of interest		Completed
5	Minutes from previous meeting 24/01/24 approval	Minutes of previous meeting 24 Jan 2024 approved. (Signed copy in MW PCC file) (1 typing error page 7 Change initials to JC)	ALL	Approved Completed
6	Matters arising	Smart Meter in Vestry	MK	Completed
7	Safeguarding report	Safeguarding update from SC No issues	CA and SC	In progress
8	Safely Recruitment of PCC & Volunteers	On going recruitment process with volunteers	CA and SC	In progress
9	School update	28 <sup>th</sup> March 9:30am School end of term service.  Palm Crosses to be given out Create your own Easter Garden competition - to be delayed. Prizes given after Easter Holidays  Bibles for the Year 6 (School leavers) SC and SB to sort labels	     SC SB	     To Action
10	Finances	Latest version of Accounts given to PCC Approved from PCC level. All Agreed and signed ready to give to auditor. (Accounts for year ending 31 <sup>st</sup> December 2023)  Parish Share Increase of Parish share Cost of mission increasing Funds aren't sufficient to pay in full To be reviewed over the year		

		Sara, Accountant to be given Accounts for APCM Office costs-SC to look into costs Eg stamp usage		
11	Any Additonal Paperwork received	No additional paperwork received		
12	Services	Church times- check Deb has all info  Maunday Thursday Joint with Dedham at Ardleigh SC- to bring a towel. Bowl in kitchen RC to welcome Hymns-check if G attending  Palm Sunday- crosses given out  Ascension Day Thursday 9 <sup>th</sup> May 8am, Ardleigh Add to rota  Easter Sunday- 31 <sup>st</sup> March Communion  Communion Cup All members of the PCC would prefer to intinction for Health and Safety ground until further notice.	SB	
13	Resourcing Ministry	Communication team CA, SC, SC, RK Posters going up around the village. Facebook community pages adding.  Welcome pack- look into for future.  School newsletter  Ardleigh Advertiser Find out what has happened to it  Bromley Messenger-find a copy		Comms team project in future
14	Fabric Committee  Insurance Repairs	Drains- RC reported Drains are now sorted Insurance-MW Repairs-MW Quinquennial Report re roof : put on hold until 2025		
15	Friends of St Mary AGM and Committee	Update for PCC AGM held last week 17/03/24 New trustees		No action required
16	Health and Safety	Nothing to report		

17	Policies Report	Nothing to report		
18	Correspondence	No new correspondence		
19	AOB	Table Sale-June 8 <sup>th</sup> Village D Day celebrations change table top sale at St Marys and have a stall on the millennium field  WOW meeting 10 <sup>th</sup> May reschedule.  WOW meetings to be explained	SC	
20	Next PCC meeting	Thursday 23 <sup>rd</sup> May 2024		
21		Close in Prayer		
		Meeting ended 21:15		

**Tasks progress:**

**Completed:** Task completed no further action.

**In progress:** Task on going/ in progress.

**To action:** Task needs starting.